

CLATSOP COUNTY BUDGET COMMITTEE

Duties and Responsibilities

The Clatsop County Budget Committee is created by State Law. It has the responsibility for reviewing the proposed budget prepared by the County Manager. The Budget Committee is required to review the proposed budgets for the County General Fund, Road Fund and all other operations of Clatsop County. The Budget Committee is charged by law with recommending to the County Board the appropriations which will support the required services during the County's fiscal year which begins July 1. The law requires that this be a balanced budget which means that expenditures cannot exceed revenues. Members of the Budget Committee should be familiar with County services and with the needs of County residents.

Membership

The membership consists of the five members of the Board of County Commissioners and five citizens appointed by the Board. Each member has an equal vote.

Terms

The citizen members of the Committee serve three year overlapping terms.

Meetings

The majority of the Committee's meetings occur in April and May each year. Specific meeting dates and times are set by the committee, but in the past the Committee has met once a week for 5 weeks. Occasionally, one or two additional meetings are needed during the year. These are usually scheduled after consultation with the members to be sure that a majority can attend.

Time Commitments

Members need to commit to six to eight meetings of about one-half day each.

The County Board has a policy that if a member of a board or commission has three unexcused absences, the member's inability to participate will be considered as a resignation and the member will be replaced by another citizen.