

# CLATSOP COUNTY

*INVITES APPLICATIONS FOR*

## **PUBLIC HEALTH NURSE II - CASUAL**

2 days per week: No Weekends or Holidays

Salary range: \$28.44 to 34.57/hour (DOQ)

Applications are invited for a Public Health Nurse II to work two days (15 hours) per week with Clatsop County Public Health Department. Duties include providing professional nursing services according to established nursing practices and procedures.

### **QUALIFICATIONS**

Must be currently licensed to practice as a Registered Nurse in the State of Oregon. Knowledge of public health nursing principles and practices. One year of nursing experience preferred. Requires excellent communication skills, ability to be self-directed and self-motivated; ability to work effectively with professional and allied personnel as a team member and with related services and agencies. Must have ability to ensure strict confidentiality of information.

### **APPLICATION PROCEDURE**

Announcement and application are available on the Clatsop County website <http://www.co.clatsop.or.us/jobs>. Submit completed Clatsop County Employment Application and signed Essential Functions form to Human Resources, 800 Exchange Street, Suite 410, Astoria, Oregon 97103, fax (503) 325-8325, or email [hr@co.clatsop.or.us](mailto:hr@co.clatsop.or.us). **This position is open until filled; first review date July 21, 2016.** *Your application must clearly show your qualifications for the position to receive further consideration. Incomplete and/or unsigned applications may result in disqualification. A resume may not substitute for an application. Successful applicants will be required to pass a pre-employment drug screen and show proof of eligibility to work in the United States. During any phase of the hiring process, applicants with disabilities should inform the County Administrator's office if reasonable accommodations are needed to demonstrate their qualifications to perform the duties of the job.*

This announcement is generally descriptive of the duties and qualifications for the job. It is not to be construed as an expressed or implied contract.

Clatsop County is an Affirmative Action/Equal Opportunity employer.

***Applicant: Please review the following essential job functions and complete the attached supplemental application.***

**APPLICANT: REVIEW THIS LIST OF -**

**ESSENTIAL JOB FUNCTIONS  
PUBLIC HEALTH NURSE**

Duties may include, but are not limited to the following:

1. May perform any of the duties of the PHN I and PHN II classes in this job series, but distinguished by a primary focus on the duties listed below:
2. Responsible for a defined service area in carrying out prevention, intervention and services for identified health concerns of individuals, families, communities and/or schools.
3. Provides a communication link between service provision and overall community planning and development.
4. Performs comprehensive holistic assessments, including assessing the needs of individuals, families and communities.
5. Coordinates defined services; communicates and identifies community needs to health and human services leadership.
6. Provides technical assistance to team members; guides, promotes and provides direct input into development of service delivery systems.
7. Provides leadership in planning, organizing, coordinating and implementing a specific service delivery and evaluation process; links customer service, team activities and outcomes and evaluates effectiveness.
8. Provides for integration and facilitation of patient services to meet client and community needs; identifies available or needed resources.
9. Knowledge of sound Nursing principles and practices; practices of Public Health Nursing and current concepts of Public Health; teaching, interviewing, counseling and management techniques; organization and administration of public health programs; health care delivery systems on a federal, state and local level; typical community resources, facilities and services and their use; research methods.
10. Ability to effectively direct the work of others; recognize the needs and concerns of people and maintain constructive relationships in dealing with them; participate in the identification of community health needs, health planning, and focus on the quality, distribution, delivery, and evaluation of public health Nursing services; provide direct comprehensive public health Nursing services; accept and utilize administrative direction and consultation; communicate effectively orally and in writing; prepare clear, concise and pertinent correspondence and reports. Follow all safety rules and procedures established for work areas.

I understand the essential functions of this job, as given above. I also understand that all of the duties are not described above and that I will perform those above and other related duties as directed by my supervisor and management.

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Signature

Date