# Manufactured Dwelling Application

**Community Development**
**Building Codes Division**
800 Exchange St Ste 100 Astoria, OR 97103
Ph: (503) 338-3697 Fax: (503) 338-3666
buildingdivision@co.clatsop.or.us

| DEPARTMENT USE ONLY |
|---|
| Permit # |
| Date: |

**This permit is issued under OARs 918-500-0105 and 918-525-0370. Notice: Manufactured dwelling installers must have an Oregon MDI and Construction Contractors Board license under provision of ORS 701 and may be required to be licensed in the jurisdiction where work is being performed, or the applicant is exempt from licensing for the following reason:**

**Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.**

## DESCRIPTON OF WORK

## JOB SITE INFORMATION AND LOCATION

Property Owner:

Jobsite Address:

City:

If located in park, name of park:

Space #

## PROPERTY OWNER INSTALLATION

Owner's Name:

Mailing Address:

City/State/Zip:

Email:

Phone: ( )

***This installation is being made on residential or farm property owned by me or a member of my immediate family.***

**Owner's Signature:**

## CONTRACTOR INSTALLATION

Business Name:

Mailing Address:

City/State/Zip:

Email:

Ph: ( )

CCB no: | MDI no.:

**Contractor's Signature:**

## MANUFACTURED HOME INFORMATION

Where is the Manufactured Dwelling being relocated from:

_____

*Valuation: $___ _____*

*Square Feet: ____ _____*

**Floor Plan MUST be submitted with the application.**

Concrete stringers/slab under home: ☐ Yes ☐ No

**Additional Permits** *(if required)*

☐ Foundation ☐ Garage ☐ Decks ☐ Carport
☐ Plumbing- Well or Sewer Pump ☐ Electrical - Service
☐ Mechanical- Gas Connection/Heat Pump/AC

**Manufactured Dwelling Placement includes:**
Setup of dwelling, feeder, connection to water/sewer within 30' of unit.

## FEE SCHEDULE

| A. Description (select one) | Cost ea. | Qty | Total |
|---|---|---|---|
| Singlewide | **$202.00** | | |
| Doublewide | **$404.00** | | |
| Triplewide | **$604.00** | | |
| **B.** Re-inspection, if applicable | $94.00 | | |
| **C.** | | **Subtotal** | |
| **D.** State Surcharge (12% of C ) | | | |
| **E.** Administrative Fee, State of Oregon | | | **$30.00** |
| **F.** Astoria School Excise Tax, *if applicable* | $.25/sqft | | |
| **Manufactured Dwelling Fees** | | | |

**Make checks payable to:**
CLATSOP COUNTY BUILDING CODES

**If paying by a Credit Card, please provide an email address.**
**You will receive an email with an invoice and it will have a link to pay the fees online.**