

AUG 26 2016

Clatsop County Board of Commissioners

Regular Meeting

July 13, 2016

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Chair Scott Lee called the meeting to order at 6:00 pm., in the Judge Guy Boyington Building, 857 Commercial Street, Astoria, Oregon. Also present were Commissioners Sarah Nebeker, Lisa Clement, and Lianne Thompson and Dirk Rohne.

Staff Present:

- Cameron Moore County Manager
- Heather Reynolds County Counsel
- Michael Summers Public Works Director
- Ted McLean Assistant Public Works Director
- Kathi Mattinen Fair Manager
- Michael McNickle Environmental Health Supervisor
- Robin Koch Human Resources & Risk Management Director
- Bart Catching Code Enforcement

AGENDA APPROVAL

Lee asked to amend the agenda and pull consent items 6e & 6f and move them to business agenda 8b & 8c. Rohne requested a brief presentation from the Fair Manager, Kathi Mattinen as 4c. Nebeker made and Clement seconded a motion to approve the amended agenda. Motion carried unanimously.

PRESENTATION

a. Clatsop Economic Development Resources

Kevin Leahy, Clatsop Economic Development Resources Executive Director (CEDR) addressed the Board with an update. Leahy gave results from Clatsop Community College’s Small Business Development Center (CCC SBDC) performance recap:

- Counseling Clients: 230
- Counseling Hours: 1799
- Long Term Clients: 86
- Training Events: 75
- Training Attendance: 680
- Total Jobs Created/Retained: 71
- Capital Formation: \$2,757,510
- Increased Sales: \$987,813
- Business Starts: 12
- 10-99 Employees Counseled: 14

CEDR has a new full-time lead advisor for the CCC SBDC. In the 2015-16 year there were 12 businesses enrolled in the Small Business Management class. The 2016-17 program kicks off on September 1st for a ten month period. The CCC SBDC was the winner of the Small Business Administration State of Oregon “Excellence & Innovation award and the Region X “Excellence & Innovation Award” for the states, Alaska, Idaho, Oregon & Washington. Leahy is asking the Board to approve the \$70,000 annual county contribution to CEDR. A CEDR Awards Event was

1 held March 16, 2016 and ten awards were given out to businesses throughout the county. The
2 Clatsop County job fair was very successful; there were 68 employers that participated with over
3 700 students in attendance. This created immediate job opportunities. CEDR has just secured
4 \$6000.00 in grant funding for next year's job fair. They are hoping to include not only high
5 school students but also adult job seekers. The CEDR Board gave the commissioners a letter of
6 support for the Richard Krueger project. Leahy said affordable housing is essential and there
7 needs to be a solution of this issue in the county. CEDR and the county have been trying to find a
8 solution to the environmental issues facing Astoria Marine Construction Company (AMCCO).
9 Most recently, there was a letter sent to Bob Williams, lead project coordinator of DEQ, to
10 request a 5-10 year moratorium on the closure. This repair facility needs to remain in the county;
11 fishing is a very important part of the economy. Leahy said the annual leader's tour is scheduled
12 for October 5th with the theme "Forest Protection & Enhancement." OSU has recently hired a
13 newly created fisheries position in Clatsop County, and CEDR will work with that individual to
14 form a committee to showcase the importance of the seafood and seafood processing industry to
15 the economy. Leahy is a member of the newly formed Northwest Regional STEM partnership to
16 determine regional priorities and action planning that will grow economic development in the
17 region. Leahy is also asking the committee to focus on the "A" in S.T.E.A.M, for the arts. Leahy
18 presented the Board with the CEDR approved budget for 2016-17. CEDR is working on a
19 regional strategic plan to work together on the North Coast Business Park, City of Warrenton and
20 the airport. Thompson said it is a pleasure to work with Leahy. Nebeker commended Leahy for
21 pushing to add "A" to the STEM for the arts. Nebeker asked if the task force for housing
22 included both affordable and workforce. Leahy said their focus is working on housing for the
23 workforce. Nebeker asked if the money received from the different cities is ongoing. Leahy said
24 the money has been contributed for the last five years. Lee thanked Leahy for his work on the
25 AMCCO issue and taking leadership.

26
27 b. Transportation Project Priorities
28 Michael Summers, Public Works Director, and Ted McLean, Assistant Public Works Director,
29 addressed the Board about transportation project priorities for the county. Summers named some
30 areas for improvements: Westport Ferry Road/Old Mill Town; Taylorville Road; Miles Crossing
31 Intersection; Ridge Road, Columbia Beach and Delaura Beach Intersection; Stavebolt Bridge
32 Realignment; John Day River Rd Culvert; and an Alternate Route Feasibility Study. McLean
33 stated they have been studying creating evacuation and alternate routes in the county for safety,
34 heightened awareness of Cascadia events, Hwy 101 and Hwy 30 traffic congestion and logistical
35 support of all areas in the county. The Lewis & Clark Mainline Road is less prone to slides and is
36 the back bone to the evacuation routes. McLean said the Lewis & Clark Road would not survive
37 a Cascadia event. The Fletcher Mainline route can serve as an evacuation route for residences of
38 Warrenton, Surf Pines, Sunset Lake and Cullaby Lake. The Pipeline route is an existing county
39 road that can be used to get from Hwy 30 to Hwy 202 as an evacuation route. McLean said all
40 these routes would benefit emergency services and logistical support to the county. The Public
41 Works Facility is in the inundation zone which contains important documents and the majority of
42 the equipment. McLean said moving out of that site should be a priority. The total cost
43 associated with these projects is approximately \$47 million dollars. This would add 40 miles of
44 road to the county. Summers would like to conduct a work session in the fall to discuss
45 strategies, funding options and an implementation plan. Summers recently applied for a planning
46 grant through Oregon Department of Transportation (ODOT) to study tsunami evacuation

1 facility planning. Lee liked this plan and the next step would be to figure out how to pay for it.
2 Rohne said the Westport community was excited about the possibility of improving their area.
3 Thompson asked why the route stops short of Hwy 26 near Seaside. McLean said there is some
4 terrain that becomes very steep. Rohne asked if the roads can currently be utilized by emergency
5 services. McLean said they can be utilized but a lot of the availability is through a key entrance.
6 Summers said that usually the fire districts have keys to those areas. Nebeker said this is
7 excellent proactive thinking and a great start.

8
9 c. Fair Manager

10 Kathi Mattinen, Fair Manager said the Fair is coming up August 2-6 with extended hours from
11 11am to 10pm. Mattinen reported that the admission prices are lower this year as a thank you to
12 the citizens of Clatsop County. Mattinen said they have invited Farmers Market vendors to
13 attend this year. There will be some special exhibits. The big event is the Craig Morgan concert
14 on Thursday, August 4th. Morgan had a family tragedy recently but still plans on performing.
15 Clement said she is very involved in the Fair and every year the livestock judges that come say it
16 is one of the best in the state. Clement said the entertainment has never matched the quality of
17 the fair and she is happy to see more entertainment this year.

18
19 **BUSINESS FROM THE PUBLIC**

20 Carolyn Eady, 1990 SE Sheridan, Astoria. Eady wanted to explain why she believes large old
21 trees are important. Eady said these trees are accelerating growth as they get older and are better
22 at absorbing carbon from the atmosphere. Eady said every other county in the Forest Trust Land
23 group already has many large, old trees but Clatsop County has virtually none. Eady said the
24 need to reduce carbon emissions quickly is urgent and evidence is mounting every day of the dire
25 consequences to the environment. Eady said there was a study done as recently as 2010;
26 everyone thought the forests in Western Oregon were absorbing much more carbon than they
27 were giving off. According to the study, they are the second or third largest contributor to carbon
28 emissions, only behind transportation and electricity use. Eady said the large old trees are
29 important and cutting them down doesn't make sense.

30
31 Helen Westbrook, 2860 Log Bronc Way, Astoria. Westbrook said Nebeker asked for more
32 information on what's going on at the Forest Trust Land Advisory Committee (FTLAC).
33 Westbrook said Thompson has asked for policies from the Board regarding forestry and has told
34 the FTLAC that she can't take a position because the Board hasn't taken a position. Westbrook
35 said Clatsop County has the highest volume in timber revenues and continues to be missing in
36 action at the FTLAC meetings. Westbrook is asking the Board to represent Clatsop County
37 clearly at FTLAC and that the Board strongly encourage ODF to minimize the spraying of
38 pesticides on any of the state forests and take a small step toward the recovery of threatened and
39 endangered species by not supporting the proactive wrecking of habitat through targeting older
40 largest trees.

41
42 **CONSENT CALENDAR**

43 *Thompson moved and Clement seconded a motion to approve the amended consent calendar.*
44 *Motion carried unanimously.*

- 45 a. Westport Ferry Ramp Fund Exchange Agreement with ODOT {Page 31}
46 b. Board of Commissioners Regular Meeting 5-25-16 {Page 39}

- 1 c. Westlaw online legal research subscription renewal 2016-19 {Page 43}
- 2 d. Approve Public Health Contract Amendment and Resolution & Order {Page 47}
- 3 ~~e. 2016 Hood to Coast Relay – County Road Event Application {Page 57}~~
- 4 ~~f. Approve Bike Rides NW Bicycle Tour County Road Event Permit {Page 99}~~
- 5 g. Approve contract for stage, sound & lighting for Clatsop County Fair {Page 123}
- 6 h. Agreement for Craig Morgan performance at the Clatsop County Fair {Page 131}
- 7 i. Approve the 2016-17 budget & appropriation adjustments {Page 159}

8

9 **PUBLIC HEARING**

10 a. Ordinance 16-04 Amending County Code to change On-Site Wastewater Management
 11 Program Enforcement (Second Reading)
 12 Michael McNickle, Environmental Health Supervisor, stated this is the second reading for the
 13 adoption of the ordinance which will help the maintenance piece of the on-site sewage program.
 14 Lee continued the public hearing on Ordinance 16-04 amending the county code to change the
 15 on-site wastewater management program enforcement. Lee asked for public testimony. No
 16 public testimony. Lee closed the public hearing. *Nebeker moved to adopt Ordinance 16-04*
 17 *amending Clatsop County Code, Chapter 9.08 to change on-site wastewater management*
 18 *program enforcement and conduct the second reading by short title only and Clement seconded.*
 19 *Motion carried unanimously.* McNickle read the second reading by short title only.

20

21 **BUSINESS AGENDA**

22 a. Cost of Living Adjustment for Unrepresented Employees
 23 Robin Koch, Human Services and Risk Management Director asked the Board for a cost of
 24 living increase to the county’s unrepresented employees which are approximately 42 employees.
 25 Koch recommends approval of a 2.5% COLA increase for the unrepresented employees effective
 26 July 1, 2016. *Thompson moved to approve the Resolution & Order implementing a cost of living*
 27 *increase of 2.5% for Clatsop County’s unrepresented, confidential and casual employees,*
 28 *effective July 1, 2016 and Nebeker seconded. Motion carried unanimously.*

29

30 b. 2016 Hood to Coast Relay – County Road Event Application
 31 Thompson complimented staff for the work on this project. Thompson asked if the
 32 communication piece has been worked on and in the future if it could be included in the contract.
 33 Catching asked for specific suggestions that could be a binding condition in the permit.
 34 Thompson said social media is useful in these kinds of efforts and trusts the judgement of staff.
 35 Catching said staff will craft an additional condition next year. Lee looked for a motion.
 36 *Thompson moved to approve the county road permit for the 2016 Hood to Coast, Portland to*
 37 *Coast Relays subject to the conditions and deposit recommended by staff and Nebeker seconded.*
 38 *Motion carried unanimously.*

39

40 c. Approve Bike Rides NW Bicycle Tour County Road Event Permit
 41 Thompson asked for the same stipulations in this contract regarding more communication.
 42 Catching said this is the first time for this event and assumes they will run a good event.
 43 *Thompson moved to approve the Large County Road Event Permit for the Bicycle Rides*
 44 *Northwest 2016 Tour, subject to the conditions and deposit recommended by staff and Clement*
 45 *seconded. Motion carried unanimously.*

46

1 **COMMISSIONERS' REPORTS**

2 Thompson attended the State Forest Advisory Committee meeting and also the forestry tour.
3 There was an emergency preparedness meeting at Fire Mountain School with 44 in attendance.
4 Bijan Fayyaz from Emergency Management gave a presentation. Thompson attended the Soil &
5 Water Conservation District (CSWCD) meeting. Clement said the CSWCD give a \$100.00
6 scholarship to a 4-H child each year.

7
8 Rohne was asked to serve on the Northwest Regional Senior & Disability Services Board. Lee
9 appointed Rohne as the new representative and thanked him for accepting.

10
11 Nebeker no report.

12
13 Clement gave an update on the fisheries and said it is very bleak right now. Clement is thrilled
14 about the fair coming up. Clement has received comments regarding the proposed housing
15 complex at Bella Ridge and stated she is referring everyone to the planning commission.

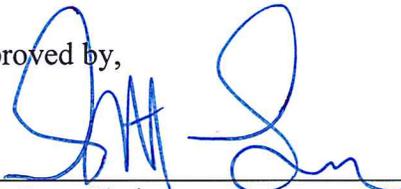
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17 Lee participated in the CREST Executive Director review which is complete now. Lee attended
18 the Oregon Coastal Zone Management Association (OCZMA) meeting and led the executive
19 session which outlined some housekeeping duties. Lee said OCZMA continues to get grants and
20 funding to bring in students to work with OCZMA. Lee and Moore met with Fibre Federal
21 concerning several notes on properties that Fibre Federal needs clarification on. Lee said the
22 Clatsop County Housing Authority is on the right track. Lee said at the Northwest Oregon
23 Housing Authority (NOHA) meeting they said that as soon as Clatsop Shores is sold they are
24 ready to go with the merger. Lee said NOHA is looking for a new committee person from
25 Clatsop County to serve on the NOHA Board. NOHA is also looking for someone with legal
26 expertise to be the hearings officer for NOHA.

27
28 **COUNTY MANAGER'S REPORT**

29 Moore said Clatsop Behavioral Healthcare (CBH) is moving in a positive direction but feels the
30 commission, the CBH Board and the state agencies need to be on the same page and that the
31 commissioners make it clear what the expectations are for CBH. Moore hopes to schedule a
32 work session in August with all the parties. Thompson said she will be gone the first part of
33 August. Moore said Brian Mahoney, Public Health Director, will be retiring at the end of August
34 and they are beginning the recruitment for that position. Lee said Moore did a great job with his
35 role in moving CBH in a positive direction.

36
37 **ADJOURNMENT 7:26pm**

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39 Approved by,

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Scott Lee, Chairperson