

PUBLIC INFORMATION



Information is available in
several types media.

Assessment and taxation records are available upon request in several media formats. Requests must be received in writing with specific instructions for the media type: print, CD, or e-mail. The request must also include the name of a contact person, telephone number, and billing address information .

The data includes current ownership, the mailing address, values, tax amounts, and current recorded document references for all properties located in Clatsop County.

The location of the property is also included for most residential properties. The Internet web page for the Clatsop County government offices is under development .

Map copies are available at the following web site:

www.co.clatsop.or.us

Assessment & Taxation Data Request

820 Exchange Street Suite 200
Astoria, Oregon 97103

Assessment & Taxation Data Request

PRODUCT & PRICE LIST

CLATSOP COUNTY



REQUESTS FOR DATA

Requests for data must specify the type of data file needed. It is helpful for us to know how the data will be used to be sure the format used is compatible with the intended use. Requests must be submitted in writing and may be sent via mail service, e-mail, or fax. We will also accept the completed form included with this brochure.

Generally, data files are printed and charged the minimum rate per ¼ hour for programming and computer (network) use time. If requested, the data may be copied to CD, or sent via Internet e-mail. The costs for these data files are as indicated in the price list.

Data export files are raw data files which can be manipulated using a spreadsheet or database program. The export is generally saved as ASCII text with headers in tab de-limited format. Dbase2, 3, or 4, or Excel.xls are other format options. Due to the large size of the files, it is necessary to compress (zip) the data when it is e-mailed. Compressed data includes an executable file that may be incompatible with some systems. The user must unzip the file before attempting to use it.

Users must know how to use the data file with their equipment. We provide general instructions, however, we do not offer technical support.

PRODUCT & PRICE LIST

Programmer Time per hour **\$35.00***
Requests are prorated at a minimum charge of 15 minutes.

Computer Time per hour **\$25.00***
Requests are prorated at a minimum charge of 15 minutes.

1. Real Property or Manufactured Structure Map Index or Alphabetic Index **Standard Report Time ¼ hr \$5 min plus \$0.25/page ***
All or specified criteria for maps, property class or neighborhoods. Printed.

2. Mailing Labels **\$0.50/page* plus Program & Computer Time ***
Specify roll type: real, personal, or manufactured home properties. Printed.

3. Real Property Data Export **CD \$26.00 * FTP \$21.00***
Assessment information copied to CD or e-mail. 2.7 meg.

4. Tax Roll Data Export **CD \$26.00* FTP \$21.00***
Tax roll information copied to CD or e-mail. 2.6 meg

5. Sales Data 3-4 years data **CD \$26.00* FTP \$21.00***
Real Property & Manufactured Homes
Account numbers, values, and sales price from recorded documents copied to CD or e-mail in Microsoft Excel format.

6. Sales Data—Annual subscription: **\$250.00**

Shipping & Handling **\$7.50**

Post Service Billing **\$7.50**

* All fees are the lesser of the actual fee or of cost recovery

Request Form

Please list the product and format needed and any applicable deadline. Allow a minimum of 5 work days for turnaround.

Report Title or Number:

- Map Index Printed CD
 Alpha Index Printed E-mail
 Mailing Labels Printed FTP

Report Title or Number:

- E-mail address: dBase
 ASCII text with headers Other
 Spreadsheet with headers

Details or Comments:

Name _____ Date _____

Mailing Address _____ E-Mail Address _____

Phone _____

Assessment & Taxation Data Request

820 Exchange Street Suite 200
Astoria, Oregon 97103

Assessment Office: 503-325-8522

Tax Office: 503-325-8561

Fax: 503-338-3638

Request Desk: 503-338-3632

Email: jhartill@co.clatsop.or.us