



Clatsop County

County Manager's Office
800 Exchange St., Suite 400
Astoria, Oregon 97103
www.co.clatsop.or.us

Phone (503) 325-1000
Fax (503) 325-8325

Ambulance Services Area Advisory (ASAA) Committee Meeting (Hybrid)

Tuesday, January 23, 2023 | 1:00 p.m. – 3:00 p.m.

Physical Location:

Clatsop County Emergency Operations Center
Warrior Hall at Camp Rilea
33168 Patriot Way
Warrenton, OR 97146

Join Zoom Meeting:

<https://co-clatsop-or-us.zoom.us/j/91889723222>
Meeting ID: 918 8972 3222
+16699006833,,91889723222# US (San Jose)
+17193594580,,91889723222# US
Find your local number: <https://co-clatsop-or-us.zoom.us/j/91889723222>

AGENDA

1. Call to Order - Chair/Vice-Chair
2. Approval of Agenda and Minutes - Chair/Vice-Chair
3. Old Business
 - a. Meeting Schedule – Justin Gibbs, ASA Administrator
 - b. Medix Amended Coverage Requirements Update – Franchise Representative
4. New Business
 - a. Review Performance Reports – Franchise Representative
 - b. Appointment: Physician Familiar with EMS – Justin Gibbs, ASA Administrator
 - c. ASA Plan Administrative Corrections – Justin Gibbs, ASA Administrator
 - i. Notification Response Times (Page 8)
 - ii. Pre-Arranged Non-emergency and Inter-facility Transfers (Page 9)
 - iii. Level of Care (Page 10)
 - d. Medix Coverage Requirements Contract Amendment #3 – Justin Gibbs, ASA Administrator
 - e. 2025 Ambulance Service Area Plan Update – Justin Gibbs, ASA Administrator
5. Committee Reports
6. Public Comments
7. Next Meeting: Tuesday, April 23, 2024
8. Adjournment



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MINUTES

Ambulance Services Area Advisory Committee Meeting

Tuesday, July 11, 2023 at 1:00 p.m.

Due to a lack of a quorum, the meeting was adjourned. The following were in attendance:

Committee Members: Marc Reckmann, Shelly Solum and Lila Wickham

Ex-officio and Alternate Members: Brian Alsbury

Franchise Representative: Tom Strecker

Staff Support: Justin Gibbs and Hannah St. Denis

Board of Commissioners' Liaison: Commissioner Pamela Wev

Public/Media: Nicole Bales (Daily Astorian) and Blaine Myers (Life Flight)

Next Meeting: Tuesday, October 24, 2023

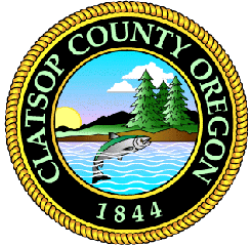
Minutes approved on: _____

Date

Attest:

Justin Gibbs, ASA Administrator

Bonnie Thompson, ASAA Committee Chair



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MINUTES

Ambulance Services Area Advisory Committee Meeting

Monday, October 30, 2023 | 9:00 a.m. - 12:00 p.m. (Noon)

1. **Call to Order** - Justin Gibbs called the meeting to order. In attendance were Alan Kaylor, Dr. Shannon Berry, Commissioner Pamela Wev, Chief Reckmann, Chief Alsbury, Lila Wickham, Jiancheng Huang, Kyle Gorman, Justin Gibbs, Jill Tillotson, Kathy Gantz, Shawn Baird, Shelly Solum, and Bonnie Thompson.
2. **Approval to Minutes/Agenda** - The agenda was presented by Jill Tillotson, Vice-Chair, and unanimously approved.
3. **Organizational Meeting** - Gibbs began the meeting by reviewing and giving a brief overview of the Clatsop County ASA ordinance, bylaws, franchise agreement, amendments, and roles and responsibilities. The ordinance establishes the ASA committee and members are appointed by the board. The committee is made up of seven members. The board may appoint additional members to the committee as ex-officio or advisors who are considered non-voting members. The initial term is for three years and changes to two years if someone is reappointed. The duties of the committee are to review and make recommendations to the board regarding selection criteria for determining a franchise to provide an emergency ambulance service, provide information from prehospital care consumers/providers/medical community, review and make recommendations to the ASA plan standards, coordinate between emergency medical services resources, implement quality assurance, and perform other duties as directed by the board.

A major topic and discussion took place on reopening and making corrections to the ASA plan. Many circumstances have significantly changed and evolved over the years and it would be beneficial for the ASA plan to reflect those changes. Revisions to the plan may include but are not limited to: admin rules for response times, transport, mutual aid agreements, patient outcomes, map and zoning, consolidating dispatch, growing older population, and eliminating the intermediate level of service (having only basic and advanced).

- a. **Committee Position Elections for Chair and Vice-Chair** - The meeting had a quorum and was able to proceed with nominations and elections for Chair and Vice-Chair. Kyle Gorman nominated Bonnie Thompson, former hospital chief operating officer for Chair. Thompson was not present at this time. However, assuming acceptance Gibbs called a motion to vote Thompson as Chair and

passed unanimously. Shelly Solum nominated Kyle Gorman for Vice-Chair. Gibbs called a motion to vote Gorman as Vice-Chair and passed unanimously.

- b. **Meeting Calendar** - Gibbs would like to propose a change to the meeting calendar to the 4th Tuesday following the end of the quarter. This would give Medix the full 15 days to produce reports. A suggestion of changing to monthly meetings was made and is likely to be the new meeting schedule going forward.

4. New Business

- a. **City of Seaside Seaside Subcontract for Ambulance Response Services** - The County reviewed the subcontract between Medix and the City of Seaside. The contract with Medix states that the County must review, consider, and approve any subcontracts with Medix. A mutual aid agreement was put together but was not sufficient so a contract was drafted and the County reviewed it. The changes that the County made to the contract revolve around the medical direction and putting in the service area and outlining when requests can be made.
- b. **Additional Discussions** - Topics for future meetings and overall goals and objectives for the ASAA committee were discussed. Potential goals and objectives are administrative changes, dispatch metrics, and updating maps/zones. Reopening and making necessary changes to the ASA plan will best support the diverse and growing community and population today.

5. Member Committee Reports - None

6. Public Comments - None

7. Next Meeting: Tuesday, January 23, 2024 | 1:00 p.m. - 3:00 p.m.

8. Adjournment - The meeting was adjourned at noon.

Minutes approved on: _____
Date

Attest:

Justin Gibbs, ASA Administrator

Bonnie Thompson, ASAA Committee Chair

Date: January 11, 2024

To: Clatsop County Ambulance Service Area Advisory Committee

From: Medix Ambulance

Re: Code 1 Response Time Quarterly Report

Enclosed is the Medix Ambulance Code 1 Quarterly Response Report for the period of October 1, 2023 to December 31, 2023.

	October 2023	November 2023	December 2023
On Time Percentage	99.17%	98.01%	93.75%

MONTH	Total	Long Response	Compliant	Percentage
October 23	121	1	120	99.17%
November 23	151	3	148	98.01%
December 23	128	8	120	93.75%

Please contact Medix if additional information is needed or there are any questions.

Date: January 10, 2024
 To: Clatsop County Ambulance Service Area Advisory Committee
 From: Medix Ambulance
 Re: Zone Compliance Quarterly Report

October 2023

Code 3 Call Compliance				
Zone	Total Calls	Compliant	Non Compliant	Compliant Percent
0	185	159	26	85.94%
1	107	97	10	90.65%
2	21	19	2	90.47%
3	8	8	0	100.00%
4	0	0	0	100.00%
5	4	4	0	100.00%
6	12	12	0	100.00%
Total	337	299	38	88.72%

November 2023

Code 3 Call Compliance				
Zone	Total Calls	Compliant	Non Compliant	Compliant Percent
0	205	171	34	86.34%
1	113	104	9	92.03%
2	16	16	0	100.00%
3	10	7	3	70.00%
4	3	1	2	33.33%
5	5	5	0	100.00%
6	14	14	0	100.00%
Total	366	318	48	86.88%

December 2023

Code 3 Call Compliance				
Zone	Total Calls	Compliant	Non Compliant	Compliant Percent
0	211	194	17	91.94%
1	133	122	11	91.72%
2	22	19	3	86.36%
3	18	13	5	72.22%
4	0	0	0	100.00%
5	5	5	0	100.00%
6	17	17	0	100.00%
Total	406	370	36	91.13%

Date: January 11, 2023

To: Clatsop County Ambulance Service Area Advisory Committee

From: Medix Ambulance

Re: Response Time Quarterly Report

Enclosed is the Medix Ambulance Quarterly Response Report for the period of October 1, 2023 to December 31, 2023.

2023	October 2023	November 2023	December 2023
On Time Percentage	88.72%	86.88%	91.13%

Reason for late response			
Multiple Calls- Cover Crew able to expedite	15	19	14
Multiple Calls- Cover Crew unable to expedite	3	5	1
Cover Crew at Headquarters	9	13	9
Crew at Post for Coverage	6	5	6
Crew responding enroute to Post	4	6	6
Address/Crew (Incorrect, UTL, Response, Route)	0	0	0
Other (Traffic, Weather, UTL Patient, Mechanical)	1	0	0
Total	38	48	36

Please contact me if additional information is needed or there are any questions. I may be reached at 503-861-5566.

Regards,

Medix Ambulance Service

Amulance Coverage Quarterly Report
October 1-December 31, 2023

Date	Minimum	Maximum	Date	Minimum	Maximum	Date	Minimum	Maximum
10/1/2023	4	5	11/1/2023	3	3	12/1/2023	4	4
10/2/2023	3	4	11/2/2023	4	4	12/2/2023	3	4
10/3/2023	4	4	11/3/2023	3	4	12/3/2023	3	4
10/4/2023	3	4	11/4/2023	3	4	12/4/2023	4	4
10/5/2023	3	4	11/5/2023	3	4	12/5/2023	4	4
10/6/2023	3	4	11/6/2023	4	4	12/6/2023	3	5
10/7/2023	3	4	11/7/2023	3	4	12/7/2023	3	4
10/8/2023	3	4	11/8/2023	3	4	12/8/2023	4	5
10/9/2023	4	4	11/9/2023	3	4	12/9/2023	4	4
10/10/2023	4	4	11/10/2023	4	5	12/10/2023	4	4
10/11/2023	3	4	11/11/2023	4	4	12/11/2023	3	4
10/12/2023	3	5	11/12/2023	4	4	12/12/2023	4	4
10/13/2023	4	5	11/13/2023	3	4	12/13/2023	4	5
10/14/2023	3	4	11/14/2023	3	4	12/14/2023	4	6
10/15/2023	3	4	11/15/2023	3	4	12/15/2023	3	6
10/16/2023	4	4	11/16/2023	4	4	12/16/2023	4	4
10/17/2023	3	4	11/17/2023	3	4	12/17/2023	4	4
10/18/2023	3	4	11/18/2023	3	4	12/18/2023	4	4
10/19/2023	3	4	11/19/2023	3	5	12/19/2023	4	4
10/20/2023	3	4	11/20/2023	4	5	12/20/2023	3	5
10/21/2023	3	4	11/21/2023	4	4	12/21/2023	3	4
10/22/2023	3	4	11/22/2023	3	4	12/22/2023	3	4
10/23/2023	3	4	11/23/2023	4	4	12/23/2023	4	5
10/24/2023	3	4	11/24/2023	4	4	12/24/2023	4	4
10/25/2023	4	5	11/25/2023	4	4	12/25/2023	4	4
10/26/2023	3	4	11/26/2023	4	4	12/26/2023	3	5
10/27/2023	3	4	11/27/2023	4	4	12/27/2023	5	5
10/28/2023	3	5	11/28/2023	3	4	12/28/2023	4	5
10/29/2023	3	4	11/29/2023	4	4	12/29/2023	3	5
10/30/2023	3	4	11/30/2023	4	4	12/30/2023	3	4
10/31/2023	3	4				12/31/2023	3	5

[REDACTED] Crew brought from Longview to cover

Quarter Report Seaside Fire Calls (October 1-December 31, 2023)

11/12- @ 1333- 1257 N MARION AVE, GEARHART

11/12 @ 1458 – 20 N WAHANNA RD, SEASIDE

11/13 @ 1725 – 1953 SPRUCE DR, SEASIDE

11/22 @ 1635 – 429 S HOLLADAY DR, SEASIDE

12/3 @ 1536 – 20 N WAHANNA RD, SEASIDE

12/4 @ 1637 – 80405 WOODLAND HEIGHTS RD, ARCH CAPE – FIRE GOT REFUSAL

12/4 @ 1706 – 44500 TIDE AVE, ARCH CAPE- SEASIDE FIRE WENT TO THIS CALL AFTER GETTING REFUSAL
FROM THE 1ST CALL

12/8 @ 0930 - 20 N WAHANNA RD, SEASIDE

12/16 @ 1409 – 607 4TH AVE, SEASIDE

12/16 @ 1506 – 1250 S WAHANNA RD, SEASIDE

12/25 @ 1245 – 1146 N MARION AVE, GEARHART

COMMITTEE, BOARD OR COMMISSION APPLICATION
CLATSOP COUNTY

Date: 01/10/2024

Brenda P. Smith, MD, FACEP

Name

91978 Akerstedt Road

Mailing Address

Astoria, Oregon 97103-8612

City

Street Address: 91978 Akerstedt Road

Email: bpsmithmd@msn.com

Home Telephone: 503.458.5191

Other Telephone: 503.791.1234

☐ work ☒ cell phone

Current Occupation Emergency Medicine Physician

Past Occupation (if retired) N/A

Years Resident of County: 23.5

Do you live within the city limits: ☐ Yes ☒ No

In which Commission District do you reside: ☐ 1 ☐ 2 ☐ 3 ☒ 4 ☐ 5

Committee, Board of Commission Applied for:

1. ASAAC Physician Advisor

2. _____

3. _____

Background (Relevant education, training, experience, etc.):

Please refer to CV

Please complete other side →

Describe your interest in serving on this Board, Committee or Commission:

Prior to my career as a physician, I participated extensively in prehospital emergency medical services. At the age of 14 I helped in the formation of my local Junior rescue squad. This was followed by additional education and achieving the certifications of emergency medical technician (EMT) – basic, EMT – intermediate, EMT advanced intermediate, and EMT paramedic. I have also served as the medical director of an EMS service.

Having been a proud resident of Clatsop County for the past twenty three and one-half years, I have witnessed the ambulance services in the county from a personal and professional level. Clatsop County is unique in some respects given its large area, high risk activities such as logging and fishing, severe weather, rural areas, limited transportation into and out of the county, and the addition of thousands of tourists throughout the year.

My prehospital and Emergency Medicine experiences have prepared me to serve on this committee to further assist our ambulance service in preparing for and meeting the continuing demands of the future.

I thank you for your attention and would welcome the opportunity to serve assist committee.

Sincerely,

Brenda P. Smith, MD, FACEP

Brenda P. Smith, MD, FACEP

Signature

Return Form To: County Manager's Office
800 Exchange St., Ste. 410
Astoria, OR 97103
Fax: 325-8325
email: commissioners@co.clatsop.or.us

BRENDA PEARL SMITH, M.D., F.A.C.E.P.

91978 Akerstedt Road, Astoria, OR 97103

(503) 458-5191

bpsmithmd@msn.com

Professional Experience

05/2022 to Present	Locums ED Physician and Hospitalist Willapa Harbor Hospital , South Bend, WA
04/2022 to Present	Locums ED Physician PeaceHealth Peace Harbor Hospital , Florence, OR
03/2021 to 12/31/2022	PRN Urgent Care Physician Bellevue Med Center Urgent Care , Bellevue, WA
12/2020 to 06/2022	FTE ED Physician, Hospitalist, ED & Trauma Director Harney District Hospital , Burn, OR
2014 to Present & 12/2006 to 07/2007	PRN Emergency Physician Providence Seaside Hospital , Seaside, OR
04/2020 to 10/2020	ED Physician & FTE ED Physician for Envision Yuma Regional Med Center , Yuma, AZ
01/2018 to 03/2020	Envision Physician Services Ambassador <i>(see Addendum A for locations and dates)</i>
05/2015 to 10/2017	FTE Director & Chair, Emergency Dept. for EmCare St. Alphonse Medical Center , Ontario, OR
04/2013 to 02/2016	PRN ED Physician for Coast to Coast Health Care McKenzie County Hospital , Watford City, ND
07/2000 to 10/2015	FTE ED Physician for N.Coast Emergency Physicians Columbia Memorial Hospital , Astoria, OR
10/2000 to 01/2001	PRN ED Physician for Team Health Tuality Hospitals , Hillsboro, OR

Certification & Licensure

Board Certified Emergency Medicine (ABEM) MOC UTD through 2030

ACLS, PALS, ATLS, NRP (current until 4/2024)

Licensed in California, Oregon & Washington

Previously licensed in Arizona, Hawaii, Missouri, North Dakota and Kansas

EMS Professional Experience

1991	Interim Director, Paramedic & EMT
1986 to 1988	EMT, Training Officer & Captain West Edgecombe Rescue Squad , Rocky Mount, NC
1988 to 1990	Paramedic Program Coordinator, Instructor & Supervisor Halifax Emergency Medical Services Authority Roanoke Rapids, NC
1983 to 1988	Paramedic, EMT & Extrication Technician Stony Creek Volunteer Fire Dept. & Rescue Squad Rocky Mount, NC

Training & Education

07/1997 to 06/2000	Emergency Medicine Residency Johns Hopkins Hospital , Baltimore, MD
08/ 1993 to 05/1997	Doctor of Medicine East Carolina Univ. School of Medicine , Greenville, NC
08/1990 to 05/1993	B.S. Biology (Magna cum Laude) East Carolina University , Greenville, NC
08/1988 to 05/1990	College Prep Studies Halifax Community College , Weldon, NC

Community Involvement & Professional Societies

2016 Interim Medical Director, Clatsop County Fire Dept.

2007 to 201 Board of Directors, Knappa-Svenson-Burnside Fire

1996 to Present Member and Fellow, ACEP

Personal

Wife of 25 years, Tammy Kohse

Addendum A

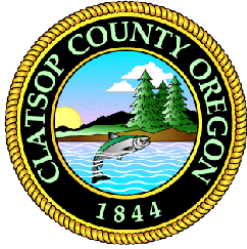
Envision Ambassador Emergency Physician Assignments

08/2019 to Present	Yuma Regional Medical Center, Yuma, AZ
04/2019 to 04/2020	Banner Estrella Medical Center, Phoenix, AZ
09/2019 to 04/2020	HuHuKam Hospital, Sacaton, AZ
09/2019 to 04/2020	Kuakini Medical Center, Honolulu, HA
09/2019 to 04/2020	Kona Hospital, Hilo, HA
06/2018 to 04/2020	Dameron Hospital, Stockton, CA
06/2018 to 04/2020	Doctors Hospital of Manteca, Manteca, CA
01/2018 to 02/2019	Redwood Memorial Hospital, Fortuna, CA
01/2018 to 02/2019	St. Joseph's Hospital, Eureka, CA

EmCare PRN Emergency Physician

01/2020 to 04/2020	Curry Medical Center, Brookings, OR
01/2018 to 12/2018	St. Anthony's Hospital, Pendleton, OR
12/2017 to 12/2018	Southern Coos Hospital, Bandon, OR

Outstanding References Available Upon Request



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Ambulance Service Area (ASA) Plan Administrative Correction #1: Notification Response Times

2020 ASA Plan (Current Version):

Clatsop Notification / Emergency (Code 3) Response Times

Response time levels, barring inclement weather or extraordinary conditions:

SERVICE	NOTIFICATION	RESPONSE TIME
Ambulance Service	Included in Response Time	By Zone for 90% of total calls as follows

ON SCENE

ZONE	0	1	2	3	4	5	6
MINUTES	10	15	20	25	30	40	60

Proposed Correction:

Clatsop Notification / Emergency (Code 1) Response Times

Response time levels, barring inclement weather or extraordinary conditions:

SERVICE	NOTIFICATION	RESPONSE TIME
Ambulance Service	Included in Response Time	By Zone for 90% of total calls as follows

ON SCENE

ZONE	0	1	2	3	4	5	6
MINUTES	10	15	20	25	30	40	60

Correction approved on: _____

Date

Attest:

Justin Gibbs, ASA Administrator

Bonnie Thompson, ASAA Committee Chair



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Ambulance Service Area (ASA) Plan Administrative Correction #2: Pre-arranged Non-emergency & Inter-facility Transfers

2020 ASA Plan (Current Version):

(Paragraph 3) - The Board recognizes that other non-emergency ambulance providers exist and may provide nonemergency ambulances service within the County. However, the designated ASA ambulance service provider shall have the first right of refusal for all non-emergency and inter-facility transfers that originate within their assigned ASA, except in the case of extremely specialized services (neonatal transport) or excessively life-threatening circumstances that require air transportation. Should the ASA provider be unable to provide service, it is the provider's responsibility to ensure alternate service is available.

Proposed Correction:

(Paragraph 3) - The Board recognizes that other non-emergency ambulance providers exist and may provide nonemergency ambulances service within the County. However, the designated ASA ambulance service provider shall have the first right of refusal for all non-emergency and inter-facility transfers that originate within their assigned ASA, except in the case of extremely specialized services (neonatal transport) or excessively life-threatening circumstances that require air transportation. ~~Should the ASA provider be unable to provide service, it is the provider's responsibility to ensure alternate service is available.~~

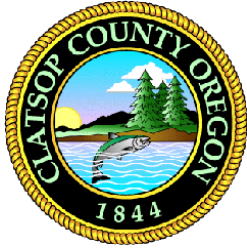
Correction approved on: _____

Date

Attest:

Justin Gibbs, ASA Administrator

Bonnie Thompson, ASAA Committee Chair



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Ambulance Service Area (ASA) Plan Administrative Correction #3: Level of Care

2020 ASA Plan (Current Version):

Level of Care

The designated Ambulance franchise holder operating in Clatsop County shall be staffed as follows:

LEVEL	DRIVER	CARE PROVIDER
Basic Life Support	EMR, or higher	EMT or Paramedic
Intermediate Life Support	EMT, or higher	EMTI, AEMT, Paramedic
Advanced Life Support	EMT, or higher	Paramedic / or RN

Proposed Correction:

Level of Care

The designated Ambulance franchise holder operating in Clatsop County shall be staffed as follows:

LEVEL	DRIVER	CARE PROVIDER
Basic Life Support	Qualified Driver, EMR, or EMT	EMT or Ambulance Based Clinician
Advanced Life Support	EMT or above	Advanced EMT, Intermediate, Paramedic, or Ambulance Based Clinician

Correction approved on: _____
Date

Attest:

Justin Gibbs, ASA Administrator

Bonnie Thompson, ASAA Committee Chair

CLATSOP COUNTY, OREGON
800 Exchange Suite 410
Astoria, Oregon 97103
An Equal Opportunity Employer

**AMENDMENT #3 TO
PERSONAL/PROFESSIONAL SERVICES AGREEMENT C7577**

This AGREEMENT is by and between Clatsop County (COUNTY) and Medix (FRANCHISEE). Whereas COUNTY and FRANCHISEE entered into an Agreement on or about June 1, 2021 for a term of five (5) years, and amended the Agreement on or about November 10, 2022 to temporarily modify ambulance coverage requirements for a period of twelve (6) months. A second amendment was entered by the parties on or about May 3, 2023 which extended the temporary modification for an additional six (6) months, or until November 10, 2023. NOW THEREFORE, the parties agree as follows:

1. The conditions to modify ambulance coverage requirements will be extended to May 31, 2026.
2. The "Coverage Requirements" portion of the agreement, Provision 11 – Subsection A, shall be modified to read as follows:

Coverage Requirements. Emergency ambulance service is defined as twenty-four (24) hours per day Advanced Life Support (ALS) staffed ambulance service, for all calls triaged as requiring an emergency response. Emergency response is determined utilizing the Emergency Medical Dispatch (EMD) card system adopted by the County. This includes calls received by non-emergency or inter-facility ambulance providers and triaged as emergency responses utilizing the EMD card system.

3. In all other respects other than term, the original Contract remains unchanged.

Further, the parties hereby reserve all rights and remedies accruing prior to the date of execution of this amendment.

This AGREEMENT will not be effective until approved by the County Manager.

FOR COUNTY:

FOR MEDIX:

Don Bohn, County Manager

Date

JD Fuiten, Owner

Date