

# GOAL 1

---



PUBLIC  
INVOLVEMENT

## STATEWIDE PLANNING

### GOAL 1:

To develop a citizen involvement program that insures the opportunity for citizens to be involved in all phases of the planning process.

The governing body charged with preparing and adopting a comprehensive plan shall adopt and publicize a program for citizen involvement that clearly defines the procedures by which the general public will be involved in the on-going land-use planning process.

## CLATSOP COUNTY GOAL 1:

### PUBLIC PARTICIPATION

To provide opportunities for community members to participate in all phases of the planning process, to keep the public informed, and to open lines of communication for the sharing of questions, problems, and suggestions regarding the Comprehensive Plan and land use regulations.

## OVERVIEW

Public participation is desirable in many areas of governmental activity. In the planning process, where governmental policies are being established, public participation is not only desirable, but essential. Statewide Planning Goal 1 requires the opportunity for the public to be involved in the land use planning process.

## OBJECTIVES AND POLICIES

### PUBLIC INVOLVEMENT GOAL

**To establish and maintain a Community Involvement Program which ensures the opportunity for local community members to be involved in a broad range of planning and land use issues.**

**OBJECTIVE 1:**        **Improve the availability of planning information to all members of the public and to increase public awareness of the planning process.**

**Policy A:**        The Committee for Community Involvement shall be the seven members of the Clatsop County Planning Commission. The Planning Commission shall strive to represent a cross section of county residents in all phases of the planning process. No more than two Planning Commission members may reside within incorporated cities. Each member of the Planning Commission shall be selected by an open, well-publicized, public process by the Board of Commissioners.

**Policy B:**        The Board of Commissioners and Planning Commission shall work with the public to identify additional opportunities for community involvement in the land use planning process.

**Policy C:**        The Committee for Citizen Involvement should hold at least one meeting per year in each



## CLATSOP COUNTY COMPREHENSIVE PLAN

planning area in order to inform the public of proposed changes in the Comprehensive Plan; development trends, opportunities or challenges; and other land use actions and to obtain public input on land use issues.

**Policy D:** The Community Development Department shall ensure that the Board of Commissioners and the Planning Commission are notified regarding agency meetings or hearings on actions affecting land use within a specific planning area.

**Policy E:** The Community Development shall make all pertinent land use information from all agencies available to the Board of Commissioners and the Planning Commission.

**Policy F:** The Community Development Department should prepare an annual newsletter summarizing land use actions that have occurred during the course of the calendar year within each planning area.

**Policy G:** The Community Development Department should continue to post information regarding pending land use permits on its website.

**Policy H:** Clatsop County should continue to support a voluntary email notification system for land use-related hearings, meeting and events.

**Policy I:** The Community Development Department, in coordination with the Board of Commissioners and the Planning Commission, should prepare an annual work plan to guide the county's land use work program.

**Policy J:** The Program for Public Involvement shall be maintained and updated periodically by the Community Development Department with input from the public, Board of Commissioners and Planning Commission.

**Policy K:** The Program for Public Involvement shall abide by the policies as set forth in Goal 1, Public Involvement.

**Policy L:** The Committee for Citizen Involvement shall be responsible for assisting the governing body with the development of a program that promotes and enhances public involvement in land-use planning, assisting in the implementation of the public involvement program, and evaluating the process being used for public involvement.

**Policy M:** The Community Development Department shall provide educational opportunities for the public to increase its knowledge of and involvement in the land use process through public meetings and increased use of digital platforms whenever possible.

**OBJECTIVE 2:** The County's Program for Public Involvement shall be designed to solicit

### GOAL 1: PUBLIC INVOLVEMENT

ADOPTED JUNE 28, 2023 / ORDINANCE 23-06

## CLATSOP COUNTY COMPREHENSIVE PLAN

**input from and participation by members of the public representing a broad cross-section of the County's population.**

**Policy A:** Clatsop County shall encourage a diversified geographic, demographic and economic cross-section of the public to participate in the land use planning process.

**Policy B:** The Community Development Department shall provide clear and concise notice of the opportunities for public involvement.

**Policy C:** Clatsop County shall encourage open attendance and participation by all people at Planning Commission meetings and should explore and incorporate new technologies and processes to obtain broad public input.

**Policy D:** The Committee for Citizen Involvement shall review and provide input on the Program for Public Involvement on an annual basis.

**Policy E:** In order to provide increased transparency and opportunities for public involvement in the land use planning process, the County should review options for redrawing the planning area boundaries in order to create boundaries that are coterminous with the Board of Commissioners district boundaries.

### **OBJECTIVE 3: Encourage involvement of the public in the land use planning process.**

**Policy A:** Agendas for all planning commission meetings should be provided at least seven days prior to the meetings.

**Policy B:** Notices of all meetings of the Committee for Citizen Involvement should be:

1. posted in the Clatsop County Planning Office;
2. posted on the Clatsop County website;
3. posted on Clatsop County social media accounts;
4. mailed to all property owners within each planning area;
5. submitted to local radio station(s) events calendars; and
6. published in a local newspaper

**Policy C:** The Board of County Commissioners may appoint advisory committees to address specific land use issues as needed.

**Policy D:** Public notice shall be sent to affected residents and neighborhood/ community organizations, as defined in Section 1.0500, LAWDUC, concerning Comprehensive Plan amendments, zone changes, conditional use applications, subdivisions, planned developments, and other land use actions that require written notice.

## **GOAL 1: PUBLIC INVOLVEMENT**

ADOPTED JUNE 28, 2023 / ORDINANCE 23-06

## CLATSOP COUNTY COMPREHENSIVE PLAN

**Policy E:** Federal, state, county and city agencies should cooperate to simplify, combine and expedite permit applications to the greatest extent possible.

### **IMPLEMENTING OREGON ADMINISTRATIVE RULES (OAR):**

None

### **COORDINATING AGENCIES:**

Oregon Department of Land Conservation and Development (DLCD)

### **BACKGROUND REPORTS AND SUPPORTING DATA:**

[Oregon's Kitchen Table / Portland State University Clatsop County Comprehensive Plan Update Summary Report](#)

[Putting the People in Planning](#), DLCD, June 30, 2019

[Goal 1 Background Report](#)