

2013-2014 Special Fund Budget Summary

Fund: Westport Sewer Serv Dist
Fund ID: 385
Organization: Westport Sewer Service
Org ID: 5845

Date: 6/28/2013 1:07 PM

	Actual 2010-2011	Actual 2011-2012	Budget 2012-2013	Requested 2013-2014	Proposed 2013-2014	Approved 2013-2014	Adopted 2013-2014
Expenditure Categories							
Personnel Services	9,335	9,407	10,900	11,300	11,300	11,300	11,300
Material Supplies	29,410	33,742	38,100	39,800	39,800	39,800	39,800
Special Payments	2,939	7,982	7,700	8,400	8,400	8,400	8,400
Debt Service	0	4,843	5,000	5,100	5,100	5,100	5,100
Capital Outlay	0	0	0	0	0	0	0
Transfer Out	14,000	8,000	22,000	6,000	6,000	6,000	6,000
Contingency	0	0	1,400	7,500	7,500	7,500	7,500
Total Expenditures:	55,684	63,974	85,100	78,100	78,100	78,100	78,100
Unapp. Ending Fund Bal.			0	0	0	0	0
Funding Sources							
Departmental Revenue	62,522	68,918	74,100	72,100	72,100	72,100	72,100
General Fund Transfer	0	0	0	0	0	0	0
Subtotal:	62,522	68,918	74,100	72,100	72,100	72,100	72,100
Beginning Balance	5,971	12,809	11,000	6,000	6,000	6,000	6,000
Total Resources	68,493	81,727	85,100	78,100	78,100	78,100	78,100
Full Time Positions	0.35	0.35	0.35	0.35	0.35	0.35	0.35

Functions and Responsibilities:

The Westport Sewer Service District is an independent district governed by the Board of County Commissioners. The district is responsible for the operation and maintenance of the sewer system in Westport, an unincorporated community, serving 90 connections. The system involves plant operations, sewer lines, manholes, and individual septic tanks, including their pumping and repair. The administration and oversight of the District is provided by the County Roads Division and charged back to the District.

Budget Change 2012-2013 VS. 2013-2014							
	Expenditures		Resources		General Fund Subsidy		FTE
Requested	(\$7,000)	-8%	(\$7,000)	-8%	\$0	0%	0.00
Proposed	(\$7,000)	-8%	(\$7,000)	-8%	\$0	0%	0.00
Approved	(\$7,000)	-8%	(\$7,000)	-8%	\$0	0%	0.00
Adopted	(\$7,000)	-8%	-7000	-8%	\$0	0%	0.00

2013-2014 Special Fund Budget Summary

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Significant Budget Changes:

Requested Budget:

This year's revenues shown a decrease of \$7,000 due to a reduced beginning balance and reduced users fees. One reason for reduced fees is the rate of vacancy and accounts that are inactive at this time. These accounts are assessed a lower fee than active accounts.

This year's Personnel Services are up by \$400 due to cost of living increase.

Materials and Services are up by \$1,700 due to increases in Insurance of \$200, License & Permit Fees of \$100, Auditing and Accounting \$100, Septic Tank Pumping \$200, Road Department Services \$600 and Utilities \$600. The Roads Division manages the septic replacements which increases that line item.

Under Special Payments, the Interest expense for the DEQ loan is reduced by \$100 and the Indirect cost has increased \$800.

The Debt Service for the DEQ Loan paydown is increased by \$100.

The transfer out to Westport Equipment is reduced by \$16,000 so that the Appropriation for Contingency can increase in this fund to \$7,500. This fund needs more contingency to cover expenses if sewer payments come in late, as sometimes happens with the larger accounts.

Proposed Budget:

I recommend this budget be approved as requested.

Approved Budget:

I recommend this budget be adopted as Approved.

Adopted Budget:

2013-2014 Budget Detail

Fund: Westport Sewer Serv Dist
Fund ID: 385
Organization: Westport Sewer Service
Org ID: 5845

Date: 6/28/2013 1:07 PM

	2010-2011	2011-2012	2012-2013	Requested	Proposed	Approved	Adopted
Total Budget:	55,684	63,974	85,100	78,100	78,100	78,100	78,100

Authorized Personnel:	Salary Range	2010-2011	2011-2012	2012-2013	Requested	Proposed	Approved	Adopted
Sewer System Opr	\$18.36	0.35	0.35	0.35	0.35	0.35	0.35	0.35
Total:		0.35	0.35	0.35	0.35	0.35	0.35	0.35

Departmental Revenue Account Name	Account	2010-2011	2011-2012	2012-2013	Requested	Proposed	Approved	Adopted
Beginning Balance	81-0050	5,971	12,809	11,000	6,000	6,000	6,000	6,000
Interest On Investments	81-3100	13	40	100	100	100	100	100
Users Fees	81-7855	62,368	68,657	74,000	72,000	72,000	72,000	72,000
S.A.I.F. Reimbursement	81-8700	141	221	0	0	0	0	0
Nsf Check Fee	81-8911			0	0	0	0	0
Miscellaneous Revenue	81-8990			0	0	0	0	0
Total Revenue		68,493	81,727	85,100	78,100	78,100	78,100	78,100

Line Item Budget Detail
For the Fiscal Year 2013-2014
Beginning July 1, 2013

Fund: 385
 Org Number: 5845
 Org Name: Westport Sewer Service

Budget 1
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 Date: 6/28/2013 13:07

Account Name	Account	Actual 2010-2011	Actual 2011-2012	Adopted 2012-2013	Requested	Proposed	Approved	Adopted
Personnel Services								
Sewer System Opr	82-1710	8,152	8,193	9,500	9,900	9,900	9,900	9,900
F.I.C.A.	82-1950	624	627	700	800	800	800	800
Retirement	82-1955	15	30	0	0	0	0	0
Salary Continuation Insur	82-1972			0	0	0	0	0
S.A.I.F.	82-1975	536	550	600	500	500	500	500
Unemployment	82-1980	7	7	100	100	100	100	100
Personnel Services		9,335	9,407	10,900	11,300	11,300	11,300	11,300
Materials & Supplies								
Insurance	82-2200	951	948	1,600	1,800	1,800	1,800	1,800
License And Permit Fees	82-2240	2,113	2,443	3,100	3,200	3,200	3,200	3,200
Maintenance - Equipment	82-2260	2,151	888	1,000	1,000	1,000	1,000	1,000
Maintenance S.I.G.	82-2300	26	128	1,000	1,000	1,000	1,000	1,000
Office Supplies	82-2410		175	100	100	100	100	100
Postage And Freight	82-2419	272	356	300	300	300	300	300
Prof And Spec Services	82-2450	6,902	7,800	8,000	8,000	8,000	8,000	8,000
Contractual Engineering	82-2452		0	0	0	0	0	0
Auditing And Accounting	82-2462	1,600	1,700	1,800	1,900	1,900	1,900	1,900
Administrative Costs	82-2473		6,400	5,000	5,000	5,000	5,000	5,000
Publi. And Legal Notices	82-2600			100	100	100	100	100
Chemicals	82-2844	998	99	300	200	200	200	200
Education And Training	82-2928			0	0	0	0	0
Reimbursed Travel Expense	82-2930			0	0	0	0	0
Septic Tank Pumping	82-2955	10,935	8,824	11,000	11,200	11,200	11,200	11,200
Road Department Services	82-2959			1,400	2,000	2,000	2,000	2,000
Utilities	82-2960	3,463	3,980	3,400	4,000	4,000	4,000	4,000
Refunds and Returns	82-3204			0	0	0	0	0
Materials & Supplies		29,410	33,742	38,100	39,800	39,800	39,800	39,800
Special Payments								
Interest Expense	82-2648		3,143	2,500	2,400	2,400	2,400	2,400
Indirect Cost Allocation	82-3210	2,900	4,800	5,200	6,000	6,000	6,000	6,000
Property Taxes	82-3800	39	39	0	0	0	0	0
Special Payments		2,939	7,982	7,700	8,400	8,400	8,400	8,400
Debt Service								
Loan Paydown	82-2646		4,843	5,000	5,100	5,100	5,100	5,100
Debt Service		0	4,843	5,000	5,100	5,100	5,100	5,100
Transfers Out								
Trans To Westport Equip	82-8386	14,000	8,000	22,000	6,000	6,000	6,000	6,000
Transfers Out		14,000	8,000	22,000	6,000	6,000	6,000	6,000

Line Item Budget Detail
For the Fiscal Year 2013-2014
Beginning July 1, 2013

Fund: 385
 Org Number: 5845
 Org Name: Westport Sewer Service

Budget 1
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Date: 6/28/2013 13:07

Account Name	Account	Actual 2010-2011	Actual 2011-2012	Adopted 2012-2013	Requested	Proposed	Approved	Adopted
Contingencies								
Appropriation For Contin.	82-9900			1,400	7,500	7,500	7,500	7,500
Contingencies		0	0	1,400	7,500	7,500	7,500	7,500
Total for All Categories		55,684	63,974	85,100	78,100	78,100	78,100	78,100

2013-2014 Special Fund Budget Summary

Fund: Westport Sewer Equip Rplc
Fund ID: 386
Organization: Westport Sewer Equipment
Org ID: 5846

Date: 6/28/2013 1:09 PM

	Actual 2010-2011	Actual 2011-2012	Budget 2012-2013	Requested 2013-2014	Proposed 2013-2014	Approved 2013-2014	Adopted 2013-2014
Expenditure Categories							
Personnel Services	0	0	0	0	0	0	0
Material Supplies	16,824	11,829	12,500	20,000	20,000	20,000	20,000
Special Payments	3,007	300	400	300	300	300	300
Debt Service	4,709	0	0	0	0	0	0
Capital Outlay	0	0	8,000	0	0	0	0
Transfer Out	0	0	0	0	0	0	0
Contingency	0	0	44,200	50,000	50,000	50,000	50,000
Total Expenditures:	24,540	12,129	65,100	70,300	70,300	70,300	70,300
Unapp. Ending Fund Bal.			0	0	0	0	0
Funding Sources							
Departmental Revenue	64,199	8,237	22,200	6,300	6,300	6,300	6,300
General Fund Transfer	0	0	0	0	0	0	0
Subtotal:	64,199	8,237	22,200	6,300	6,300	6,300	6,300
Beginning Balance	8,304	47,964	42,900	64,000	64,000	64,000	64,000
Total Resources	72,503	56,201	65,100	70,300	70,300	70,300	70,300
Full Time Positions	0	0	0	0	0	0	0

Functions and Responsibilities:

This fund is for replacement of equipment required for the operation of the Westport Sewer District. It is funded by money transferred from the Westport Sewer Service District fees and any other available sources to provide for current and future equipment requirements

Budget Change 2012-2013 VS. 2013-2014							
	Expenditures		Resources		General Fund Subsidy		FTE
Requested	\$5,200	8%	\$5,200	8%	\$0	0%	0.00
Proposed	\$5,200	8%	\$5,200	8%	\$0	0%	0.00
Approved	\$5,200	8%	\$5,200	8%	\$0	0%	0.00
Adopted	\$5,200	8%	5200	8%	\$0	0%	0.00

2013-2014 Special Fund Budget Summary

Fund: Westport Sewer Equip Rplc
Fund ID: 386
Organization: Westport Sewer Equipment
Org ID: 5846

Date: 6/28/2013 1:09 PM

Significant Budget Changes:

Requested Budget:

This year's revenues show an increase of \$5,200 due to an increase in beginning balance and interest. The transfer from Westport Sewer is reduced this year only, so that the Westport Sewer Service District budget can increase its contingency to \$7,500.

This year's expenses are increased by \$5,200 this year. There is an increase in Contractual Services of \$7,500 to cover expected septic tank replacements. The Contingency is increased by \$4,800.

Proposed Budget:

I recommend this budget be approved as requested.

Approved Budget:

I recommend this budget be adopted as Approved.

Adopted Budget:

2013-2014 Budget Detail

Fund: Westport Sewer Equip Rplc
Fund ID: 386
Organization: Westport Sewer Equipment
Org ID: 5846

Date: 6/28/2013 1:04 PM

	2010-2011	2011-2012	2012-2013	Requested	Proposed	Approved	Adopted
Total Budget:	24,540	12,129	65,100	70,300	70,300	70,300	70,300

Departmental Revenue Account Name	Account	2010-2011	2011-2012	2012-2013	Requested	Proposed	Approved	Adopted
Beginning Balance	81-0050	8,304	47,964	42,900	64,000	64,000	64,000	64,000
Georgia Pacific	81-1402	50,000		0	0	0	0	0
Interest On Investments	81-3100	199	237	200	300	300	300	300
Trans From Westport Sewer	81-9385	14,000	8,000	22,000	6,000	6,000	6,000	6,000
Total Revenue		72,503	56,201	65,100	70,300	70,300	70,300	70,300

Line Item Budget Detail
For the Fiscal Year 2013-2014
Beginning July 1, 2013

Fund: 386
 Org Number: 5846
 Org Name: Westport Sewer Equipment

Budget 1
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 Date: 6/28/2013 13:04

Account Name	Account	Actual 2010-2011	Actual 2011-2012	Adopted 2012-2013	Requested	Proposed	Approved	Adopted
Materials & Supplies								
Maintenance - Equipment	82-2260	8,007	2,869	5,000	5,000	5,000	5,000	5,000
Prof And Spec Services	82-2450			0	0	0	0	0
Contractual Services	82-2471	8,817	8,959	7,500	15,000	15,000	15,000	15,000
Materials & Supplies		16,824	11,829	12,500	20,000	20,000	20,000	20,000
Special Payments								
Interest Expense	82-2648	2,807		0	0	0	0	0
Indirect Cost Allocation	82-3210	200	300	400	300	300	300	300
Special Payments		3,007	300	400	300	300	300	300
Capital Outlay								
Buildings	82-4108			0	0	0	0	0
Miscellaneous Equipment	82-4900			8,000	0	0	0	0
Capital Outlay		0	0	8,000	0	0	0	0
Debt Service								
Loan Paydown	82-2646	4,709		0	0	0	0	0
Debt Service		4,709	0	0	0	0	0	0
Contingencies								
Appropriation For Contin.	82-9900			44,200	50,000	50,000	50,000	50,000
Contingencies		0	0	44,200	50,000	50,000	50,000	50,000
Total for All Categories		24,540	12,129	65,100	70,300	70,300	70,300	70,300

2013-2014 Special Fund Budget Summary

Fund: 4-H & Ext Ser Spec Dist
Fund ID: 395
Organization: 4-H & Extension
Org ID: 5850

Date: 6/28/2013 1:14 PM

	Actual 2010-2011	Actual 2011-2012	Budget 2012-2013	Requested 2013-2014	Proposed 2013-2014	Approved 2013-2014	Adopted 2013-2014
Expenditure Categories							
Personnel Services	239,832	287,702	349,000	229,000	229,000	229,000	229,000
Material Supplies	119,006	135,197	134,200	219,000	219,000	219,000	219,000
Special Payments	41,800	38,832	41,400	52,000	52,000	52,000	52,000
Debt Service	0	0	0	0	0	0	0
Capital Outlay	22,000	14,500	0	0	0	0	0
Transfer Out	0	0	0	0	0	0	0
Contingency	0	0	222,300	100,300	100,300	100,300	100,300
Total Expenditures:	422,638	476,231	746,900	600,300	600,300	600,300	600,300
Unapp. Ending Fund Bal.			0	83,200	83,200	83,200	83,200
Funding Sources							
Departmental Revenue	389,193	446,032	473,200	377,900	377,900	377,900	377,900
General Fund Transfer	0	0	0	0	0	0	0
Subtotal:	389,193	446,032	473,200	377,900	377,900	377,900	377,900
Beginning Balance	394,765	361,320	273,700	305,600	305,600	305,600	305,600
Total Resources	783,958	807,352	746,900	683,500	683,500	683,500	683,500
Full Time Positions	5.13	5.05	5.5	2.8	0	0	0

Functions and Responsibilities:

The Clatsop County 4-H and Extension Service Special Service District provides Extension educational programs and information to Clatsop County residents (since 1986). The District supports faculty funded by Oregon State University, provides funding for office space, secretarial staff, program assistants, travel, supplies, and other operating expenses.

Budget Change 2012-2013 VS. 2013-2014							
	Expenditures		Resources		General Fund Subsidy		FTE
Requested	(\$146,600)	-20%	(\$63,400)	-8%	\$0	0%	-2.70
Proposed	(\$146,600)	-20%	(\$63,400)	-8%	\$0	0%	-5.50
Approved	(\$146,600)	-20%	(\$63,400)	-8%	\$0	0%	-5.50
Adopted	(\$146,600)	-20%	-63400	-8%	\$0	0%	-5.50

2013-2014 Special Fund Budget Summary

Fund: 4-H & Ext Ser Spec Dist
Fund ID: 395
Organization: 4-H & Extension
Org ID: 5850

Date: 6/28/2013 1:14 PM

Significant Budget Changes:

Requested Budget:

Requested budget reflects transition of District employees to OSU employees. District operating expenses, including personnel, will be paid to OSU quarterly. FY2013-14 budget reflects 4 quarters of operating expenses and an additional \$100,300 in operating contingencies. Also, with this transition, the OFNP/SNAP-ED program will continue to be delivered here in Clatsop County with the budgetary responsibility transferring to the FCH department at OSU. Personnel expenses and OFNP Project Grant Revenues have been removed from the District budget to reflect this change. The Office Specialist position is reduced to .8 FTE with the remaining .2 FTE for this employee funded by an OSU Agriculture grant reflecting in the Contract Personnel line item.

With this transition, we anticipate the savings to the District beginning FY2014-15 to be over \$30,000 per year. This is based upon the savings on personnel expenses with OSU as well as indirect costs the District pays to the County for support services.

We propose to continue our long term strategy as follows:

1. Provide core support for OSU Extension Service Programs based on a combination of tax revenues, the 10 year minimum timber revenue and other revenue and fees.
2. Utilize accumulated timber revenue for equipment replacement and facilities (expansion, remodeling, storage space, etc.)
3. Fund expanded educational services and partnerships utilizing accumulated timber & other grant revenue to leverage additional programming.

Proposed Budget:

I recommend this budget be approved as requested.

Approved Budget:

I recommend this budget be adopted as Approved.

Adopted Budget:

2013-2014 Budget Detail

Fund: 4-H & Ext Ser Spec Dist
Fund ID: 395
Organization: 4-H & Extension
Org ID: 5850

Date: 6/28/2013 1:14 PM

	2010-2011	2011-2012	2012-2013	Requested	Proposed	Approved	Adopted
Total Budget:	422,638	476,231	746,900	600,300	600,300	600,300	600,300

Authorized Personnel:	Salary Range	2010-2011	2011-2012	2012-2013	Requested	Proposed	Approved	Adopted
Staff Assistant	\$2784-3384			1.00	1.00	0.00	0.00	0.00
Office Specialist	\$2366-3048	1.00	1.00	1.00	0.80	0.00	0.00	0.00
Admin Support III	\$12.42-15.98	0.70	0.75	0.00	0.00	0.00	0.00	0.00
Program Assistant	\$2616-3381	1.00	1.00	1.00	1.00	0.00	0.00	0.00
FCD Program Assistant	\$2616-3381	1.30	1.00	1.00	0.00	0.00	0.00	0.00
FCH Instructor	\$3598-3967	0.80	1.00	1.00	0.00	0.00	0.00	0.00
Food Systems Coordinator	\$16.00-22.00			0.50	0.00	0.00	0.00	0.00
Extra Help - Prog Aides	\$9.00-20.00	0.33	0.30	0.00	0.00	0.00	0.00	0.00
Total:		5.13	5.05	5.50	2.80	0.00	0.00	0.00

Departmental Revenue Account Name	Account	2010-2011	2011-2012	2012-2013	Requested	Proposed	Approved	Adopted
Beginning Balance	81-0050	394,765	361,320	273,700	305,600	305,600	305,600	305,600
Property Taxes Current Yr	81-0100	205,774	209,338	209,200	219,900	219,900	219,900	219,900
Property Taxes Prior Year	81-0101	8,277	7,962	6,500	6,500	6,500	6,500	6,500
GP Reserve Revenue	81-0102			0	0	0	0	0
SIP-06-02 Taxes	81-0150	6,124	6,446	6,500	6,500	6,500	6,500	6,500
Land Sales	81-0191	366	8	0	0	0	0	0
West Oregon Severance Tax	81-0210			0	0	0	0	0
Interest On Investments	81-3100	1,884	1,598	2,000	1,500	1,500	1,500	1,500
Timber Sales	81-4100	43,650	42,637	44,300	50,300	50,300	50,300	50,300
S.A.I.F. Reimbursement	81-8700	141	221	200	200	200	200	200
Rev. Refunds & Reim.	81-8778	29	7,746	500	2,000	2,000	2,000	2,000
Admin Services Fees	81-8800			0	0	0	0	0
Contracted Services	81-8801			0	0	0	0	0
OFNP Project	81-8825	105,034	128,164	122,400	0	0	0	0
MG Ag Grant	81-8829			0	15,000	15,000	15,000	15,000
NCFW Project	81-8830		15,741	43,600	0	0	0	0
Workshop	81-8976	1,299	2,819	2,000	2,000	2,000	2,000	2,000
Misc. Grants, Etc	81-8977	12,237	15,000	30,000	70,000	70,000	70,000	70,000
Miscellaneous Revenue	81-8990	4,379	7,928	6,000	4,000	4,000	4,000	4,000

2013-2014 Budget Detail

Fund: 4-H & Ext Ser Spec Dist
Fund ID: 395
Organization: 4-H & Extension
Org ID: 5850

Date: 6/28/2013 1:14 PM

Departmental Revenue Account Name	Account	2010-2011	2011-2012	2012-2013	Requested	Proposed	Approved	Adopted
Equip. Auction & Sales	81-8991		425	0	0	0	0	0
Total Revenue		783,958	807,352	746,900	683,500	683,500	683,500	683,500

Line Item Budget Detail
For the Fiscal Year 2013-2014
Beginning July 1, 2013

Fund: 395
 Org Number: 5850
 Org Name: 4-H & Extension

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 Date: 6/28/2013 13:15

Account Name	Account	Actual 2010-2011	Actual 2011-2012	Adopted 2012-2013	Requested	Proposed	Approved	Adopted
Personnel Services								
Staff Assistant	82-1191			42,000	42,100	42,100	42,100	42,100
Office Specialist	82-1240	25,206	31,794	36,400	29,200	29,200	29,200	29,200
Admin Support III	82-1860	23,823	25,530	0	0	0	0	0
Program Assistant	82-1872	35,857	39,019	41,200	41,200	41,200	41,200	41,200
FCD Program Assistant	82-1878	32,849	37,013	41,400	0	0	0	0
FCH Instructor	82-1879	37,957	45,825	49,800	0	0	0	0
Food Systems Coordinator	82-1880			16,400	0	0	0	0
Extra Help - Prog Aides	82-1932	17,761	21,746	6,300	0	0	0	0
Overtime	82-1945	4,591	3,537	2,500	2,500	2,500	2,500	2,500
F.I.C.A.	82-1950	13,118	15,145	17,700	9,600	9,600	9,600	9,600
Retirement	82-1955	15,897	24,911	30,000	30,100	30,100	30,100	30,100
Retirement Bond Payment	82-1958			0	0	0	0	0
Medical Insurance	82-1960	29,367	40,515	63,500	44,500	44,500	44,500	44,500
Life Insurance	82-1970	528	565	500	100	100	100	100
Salary Continuation Insur	82-1972	365	493	400	0	0	0	0
S.A.I.F.	82-1975	691	697	700	500	500	500	500
Unemployment	82-1980	1,822	913	200	300	300	300	300
Vacation/Sick Payout	82-1984			0	28,900	28,900	28,900	28,900
Personnel Services		239,832	287,702	349,000	229,000	229,000	229,000	229,000
Materials & Supplies								
Telephones	82-2070	3,211	3,754	3,800	3,000	3,000	3,000	3,000
Network/E-mail Access	82-2080	5,639	4,025	7,000	8,000	8,000	8,000	8,000
Grant Expenses	82-2139			0	11,900	11,900	11,900	11,900
Program Supplies	82-2140	9,830	9,890	8,000	7,000	7,000	7,000	7,000
Custodial Services	82-2161	210		200	200	200	200	200
Insurance	82-2200	1,246	1,328	2,100	2,100	2,100	2,100	2,100
License And Permit Fees	82-2240	202	205	200	200	200	200	200
Maintenance - Equipment	82-2260	10	8	100	100	100	100	100
General Equipment	82-2268	10	133	200	200	200	200	200
Maintenance S.I.G.	82-2300			0	0	0	0	0
Employee Drug Screen	82-2302			100	0	0	0	0
Membership Fees And Dues	82-2370	278	665	400	500	500	500	500
Office Supplies	82-2410	1,361	5,822	3,000	4,000	4,000	4,000	4,000
Books And Periodicals	82-2413	445	1,437	2,000	1,000	1,000	1,000	1,000
Postage And Freight	82-2419	3,278	2,556	4,000	4,500	4,500	4,500	4,500
Printing And Reproduction	82-2425	5,274	5,730	6,500	5,000	5,000	5,000	5,000
Office Furniture & Equipment	82-2454	1,351	3,809	1,800	1,000	1,000	1,000	1,000
LAN Equipment	82-2455	2,470	2,027	2,500	2,500	2,500	2,500	2,500
Auditing And Accounting	82-2462	1,600	1,700	1,700	1,800	1,800	1,800	1,800
Contract Personnel	82-2470			0	73,100	73,100	73,100	73,100
Contractual Services	82-2471			0	0	0	0	0
Administrative Costs	82-2473	25	25	100	200	200	200	200
Contractual Services-Temp Help	82-2492			600	1,000	1,000	1,000	1,000
Publi. And Legal Notices	82-2600	2,423	3,187	2,500	4,500	4,500	4,500	4,500

Line Item Budget Detail
For the Fiscal Year 2013-2014
Beginning July 1, 2013

Fund: 395
 Org Number: 5850
 Org Name: 4-H & Extension

Budget 1
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 Date: 6/28/2013 13:15

Account Name	Account	Actual 2010-2011	Actual 2011-2012	Adopted 2012-2013	Requested	Proposed	Approved	Adopted
Materials & Supplies								
Rts. & Lea. - S., I. & G.	82-2670	47,008	48,177	49,900	51,200	51,200	51,200	51,200
Special Projects	82-2881	3,546	4,112	6,000	3,000	3,000	3,000	3,000
Vehicle Maintenance & Use	82-2923	3,309	6,694	4,000	6,000	6,000	6,000	6,000
Education And Training	82-2928	2,601	1,943	2,000	2,500	2,500	2,500	2,500
Reimbursed Travel Expense	82-2930	6,806	10,656	8,000	7,000	7,000	7,000	7,000
County Fair Expense	82-3205	16,874	17,315	17,500	17,500	17,500	17,500	17,500
Materials & Supplies		119,006	135,197	134,200	219,000	219,000	219,000	219,000
Special Payments								
AmeriCorps HOPE	82-3098		5,200	0	0	0	0	0
Indirect Cost Allocation	82-3210	25,700	28,200	24,700	35,500	35,500	35,500	35,500
Workshop Costs	82-3262		432	200	0	0	0	0
Intercounty Sup Tillamook	82-3600	16,100	5,000	16,500	16,500	16,500	16,500	16,500
Special Payments		41,800	38,832	41,400	52,000	52,000	52,000	52,000
Capital Outlay								
Structures & Improvements	82-4100			0	0	0	0	0
Buildings	82-4108			0	0	0	0	0
Automotive Equipment	82-4200	22,000		0	0	0	0	0
Office Equipment	82-4300		14,500	0	0	0	0	0
Miscellaneous Equipment	82-4900			0	0	0	0	0
Computer Equipment	82-4907			0	0	0	0	0
Capital Outlay		22,000	14,500	0	0	0	0	0
Transfers Out								
Trans To Special Projects	82-8100			0	0	0	0	0
Transfers Out		0	0	0	0	0	0	0
Contingencies								
Appropriation For Contin.	82-9900			222,300	100,300	100,300	100,300	100,300
Contingencies		0	0	222,300	100,300	100,300	100,300	100,300
Total for All Categories		422,638	476,231	746,900	600,300	600,300	600,300	600,300

2013-2014 Special Fund Budget Summary

Fund: Law Enforcement District
 Fund ID: 005
 Organization: Sheriff Rural Law Enf Dis
 Org ID: 2191

Date: 6/28/2013 1:15 PM

	Actual 2010-2011	Actual 2011-2012	Budget 2012-2013	Requested 2013-2014	Proposed 2013-2014	Approved 2013-2014	Adopted 2013-2014
Expenditure Categories							
Personnel Services	1,590,341	1,790,159	1,851,200	1,859,700	1,859,700	1,859,700	1,859,700
Material Supplies	238,023	246,705	298,000	447,000	447,000	447,000	447,000
Special Payments	77,900	70,200	73,600	74,800	74,800	74,800	74,800
Debt Service	0	0	0	0	0	0	0
Capital Outlay	84,853	69,232	93,100	64,300	64,300	64,300	64,300
Transfer Out	138,700	228,200	171,900	111,900	111,900	111,900	111,900
Contingency	0	0	224,200	224,200	224,200	224,200	224,200
Total Expenditures:	2,129,818	2,404,496	2,712,000	2,781,900	2,781,900	2,781,900	2,781,900
Unapp. Ending Fund Bal.			1,651,700	1,543,800	1,543,800	1,543,800	1,543,800
Funding Sources							
Departmental Revenue	2,009,816	2,037,683	2,179,600	2,217,200	2,217,200	2,217,200	2,217,200
General Fund Transfer	0	0	0	0	0	0	0
Subtotal:	2,009,816	2,037,683	2,179,600	2,217,200	2,217,200	2,217,200	2,217,200
Beginning Balance	2,786,728	2,666,727	2,184,100	2,108,500	2,108,500	2,108,500	2,108,500
Total Resources	4,796,545	4,704,410	4,363,700	4,325,700	4,325,700	4,325,700	4,325,700
Full Time Positions	0	0	0	0	0	0	0

Functions and Responsibilities:

The Clatsop County Rural Law Enforcement District provides enhancements to the Sheriff's Criminal Division budget and a modest amount to the Sheriff's Support, Drug Task Force, and Marine Patrol Division budgets. These funds are transferred to those budgets and accounted for in their respective individual line items. Included in the responsibility of the RLED is the cost for associated 911 Dispatch services, cost of auditing, insurance and indirect cost allocation. Large capital expenses such as vehicles, buildings and equipment that become the responsibility of the RLED are paid directly from the RLED budget. Personnel expenses, materials and service expenses are transferred quarterly into the General Fund commensurate to total funds expended. The RLED has a five person elected Advisory Board that reviews and approves the requested budget and recommends this budget to the Clatsop County Budget Committee.

Budget Change 2012-2013 VS. 2013-2014							
	Expenditures		Resources		General Fund Subsidy		FTE
Requested	\$69,900	3%	(\$38,000)	-1%	\$0	0%	0.00 0%
Proposed	\$69,900	3%	(\$38,000)	-1%	\$0	0%	0.00 0%
Approved	\$69,900	3%	(\$38,000)	-1%	\$0	0%	0.00 0%
Adopted	\$69,900	3%	-38000	-1%	\$0	0%	0.00 0%

2013-2014 Special Fund Budget Summary

Fund: Law Enforcement District
Fund ID: 005
Organization: Sheriff Rural Law Enf Dis
Org ID: 2191

Date: 6/28/2013 1:15 PM

Significant Budget Changes:

Requested Budget:

Revenue continues to remain flat with property taxes increasing \$6,000 over 2012-13 levels. Timber revenue is forecasted at \$678,300, while an improvement over previous years it is not sufficient to provide new revenue equal to current expenses. The Beginning Fund balance for 2012-13 was \$115,800 over what was projected primarily due to cost savings in personnel services. The forecasted beginning fund balance for 2013-14 is \$2,078,500 which is a reduction of \$221,400 from the actual beginning fund balance for 2012-13.

The component budgets, Criminal and Support Divisions, both realized substantial increases to PERS due to a change in the charged rate. This is offset in part by a reduction in health care costs. The criminal division realized an increase in salary costs due to a significant number of deputies being eligible for promotion to senior deputy. The Support Division realized a savings in personnel costs due to the elimination of .4 FTE staff support position. This reduction will result in ending staff support hours at the rural substations. Overall there is a modest increase of \$8,500 in personnel services costs.

Material and Services realized the following changes:

Software maintenance was a one time fee for an upgrade for the evidence system the ongoing cost is paid out of the Support Division budget.

Maintenance S.I.G. was reduced due to concluding the major projects in 2012-13

LAN Equipment will replace the mobile data terminals (laptops) as the current MDT's are at the end of their service life.

Reduction of \$5,000 in buy money for the Drug Task Force.

Materials and Services realized a significant increase due to the Emergency Communications budget being discontinued and rolling the associated costs into the criminal division budget (dispatch services contract, radio site leases and repair/maintenance costs for radio infrastructure.

RLED will purchase two vehicles, one being a new patrol vehicle for the Columbia Valley resident deputy and the second one being a used truck from ODF for beach patrol. Transfers Out have been reduced due to the elimination of the Emergency Communications budget. Drug Task Force transfer increased due to a decreasing beginning fund balance and the elimination of all State and Federal Support.

On March 12th, 2013 the Rural Law Enforcement Advisory Board was briefed on the requested budget after further discussion the board passed a motion to approve the requested budget.

Proposed Budget:

I recommend this budget be approved as requested.

Approved Budget:

I recommend this budget be adopted as Approved.

Adopted Budget:

2013-2014 Budget Detail

Fund: Law Enforcement District
Fund ID: 005
Organization: Sheriff Rural Law Enf Dis
Org ID: 2191

Date: 6/28/2013 1:15 PM

	2010-2011	2011-2012	2012-2013	Requested	Proposed	Approved	Adopted
Total Budget:	2,129,818	2,404,496	2,712,000	2,781,900	2,781,900	2,781,900	2,781,900

Departmental Revenue Account Name	Account	2010-2011	2011-2012	2012-2013	Requested	Proposed	Approved	Adopted
Beginning Balance	81-0050	2,786,728	2,666,727	2,184,100	2,108,500	2,108,500	2,108,500	2,108,500
Property Taxes Current Yr	81-0100	1,222,448	1,233,763	1,258,500	1,264,000	1,264,000	1,264,000	1,264,000
Property Taxes Prior Year	81-0101	51,423	49,638	45,000	49,100	49,100	49,100	49,100
GP Reserve Revenue	81-0102			0	0	0	0	0
SIP-06-02 Taxes	81-0150	89,817	89,745	89,800	90,500	90,500	90,500	90,500
Land Sales	81-0191	2,176	46	0	0	0	0	0
Interest On Investments	81-3100	17,239	15,176	14,000	15,700	15,700	15,700	15,700
Timber Sales	81-4100	588,118	574,477	699,900	678,300	678,300	678,300	678,300
Miscellaneous Revenue	81-8990		2,438	0	0	0	0	0
Equip. Auction & Sales	81-8991			0	0	0	0	0
Insurance Loss Proceeds	81-8992	38,597		0	0	0	0	0
Transfer from Bond Reserve Fur	81-9100		72,400	72,400	119,600	119,600	119,600	119,600
Total Revenue		4,796,545	4,704,410	4,363,700	4,325,700	4,325,700	4,325,700	4,325,700

Capital Expenditures	Current	Requested	Proposed	Approved	Adopted
Beach Patrol 4x4 Vehicle		14,800	14,800	14,800	14,800
Radio Site Emergency Generator		5,000	5,000	5,000	5,000
Resident Deputy 4x4 Patrol Vehicle		44,500	44,500	44,500	44,500
Totals:	0	64,300	64,300	64,300	64,300

Line Item Budget Detail
For the Fiscal Year 2013-2014
Beginning July 1, 2013

Fund: 005
 Org Number: 2191
 Org Name: Sheriff Rural Law Enf Dis

Budget 1
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 Date: 6/28/2013 13:05

Account Name	Account	Actual 2010-2011	Actual 2011-2012	Adopted 2012-2013	Requested	Proposed	Approved	Adopted
Personnel Services								
Personal Services	82-1985	1,590,341	1,790,159	1,851,200	1,859,700	1,859,700	1,859,700	1,859,700
Personnel Services		1,590,341	1,790,159	1,851,200	1,859,700	1,859,700	1,859,700	1,859,700
Materials & Supplies								
Insurance	82-2200	17,284	15,912	25,000	24,600	24,600	24,600	24,600
Software Maintenance	82-2265	0		9,000	0	0	0	0
General Equipment	82-2268	2,000	1,920	2,000	2,000	2,000	2,000	2,000
Maintenance S.I.G.	82-2300	0		12,500	5,000	5,000	5,000	5,000
Membership Fees And Dues	82-2370			0	0	0	0	0
Office Furniture & Equipment	82-2454			800	800	800	800	800
LAN Equipment	82-2455		1,724	1,500	16,500	16,500	16,500	16,500
Auditing And Accounting	82-2462	1,600	1,700	1,800	1,800	1,800	1,800	1,800
Contractual Services	82-2471		0	0	0	0	0	0
RLED Discretionary Programs	82-2482	3,614	5,579	5,000	5,000	5,000	5,000	5,000
Ballistics Vests - RLED	82-2690	2,306	3,880	3,200	5,000	5,000	5,000	5,000
Flash And Seed Money	82-2774			10,000	5,000	5,000	5,000	5,000
Vehicle Maintenance & Use	82-2923	8,442		0	0	0	0	0
Miscellaneous Expense	82-2929	403	1,050	1,000	3,000	3,000	3,000	3,000
Materials & Supplies	82-2967	194,182	208,519	214,200	366,300	366,300	366,300	366,300
Misc Other Charges	82-3212	8,193	6,422	12,000	12,000	12,000	12,000	12,000
Materials & Supplies		238,023	246,705	298,000	447,000	447,000	447,000	447,000
Special Payments								
Indirect Cost Allocation	82-3210	77,900	70,200	73,600	74,800	74,800	74,800	74,800
Special Payments		77,900	70,200	73,600	74,800	74,800	74,800	74,800
Capital Outlay								
Buildings	82-4108	23,200		0	0	0	0	0
Automotive Equipment	82-4200	61,653	69,232	83,100	59,300	59,300	59,300	59,300
Miscellaneous Equipment	82-4900	0		10,000	5,000	5,000	5,000	5,000
Capital Outlay		84,853	69,232	93,100	64,300	64,300	64,300	64,300
Transfers Out								
Trans To Emergency Comm	82-8110	85,700	115,900	83,400	0	0	0	0
Trans To Drug Task Force	82-8115	8,600	68,000	60,300	82,900	82,900	82,900	82,900
Trans To Marine Patrol	82-8120	44,400	44,300	28,200	29,000	29,000	29,000	29,000
Transfers Out		138,700	228,200	171,900	111,900	111,900	111,900	111,900
Contingencies								
Appropriation For Contin.	82-9900			224,200	224,200	224,200	224,200	224,200
Contingencies		0	0	224,200	224,200	224,200	224,200	224,200
Total for All Categories		2,129,818	2,404,496	2,712,000	2,781,900	2,781,900	2,781,900	2,781,900

2013-2014 Special Fund Budget Summary

Fund: Road District #1
Fund ID: 300
Organization: Road District #1
Org ID: 5825

Date: 6/28/2013 1:15 PM

	Actual 2010-2011	Actual 2011-2012	Budget 2012-2013	Requested 2013-2014	Proposed 2013-2014	Approved 2013-2014	Adopted 2013-2014
Expenditure Categories							
Personnel Services	0	0	0	0	0	0	0
Material Supplies	1,600	1,700	1,700	1,700	1,700	1,800	1,800
Special Payments	2,200	2,300	100	3,400	3,400	3,400	3,400
Debt Service	0	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0	0
Transfer Out	3,203,300	2,764,900	2,796,800	2,943,200	2,943,200	2,943,100	2,943,100
Contingency	0	0	0	0	0	0	0
Total Expenditures:	3,207,100	2,768,900	2,798,600	2,948,300	2,948,300	2,948,300	2,948,300
Unapp. Ending Fund Bal.			0	0	0	0	0
Funding Sources							
Departmental Revenue	2,765,659	2,756,435	2,798,600	2,948,300	2,948,300	2,948,300	2,948,300
General Fund Transfer	0	0	0	0	0	0	0
Subtotal:	2,765,659	2,756,435	2,798,600	2,948,300	2,948,300	2,948,300	2,948,300
Beginning Balance	505,012	63,571	0	0	0	0	0
Total Resources	3,270,671	2,820,006	2,798,600	2,948,300	2,948,300	2,948,300	2,948,300
Full Time Positions	0	0	0	0	0	0	0

Functions and Responsibilities:

Road District No. 1 is an independent County service district governed by the Board of Commissioners. The District receives revenues from the property tax base levy and a portion of the timber sales from the Clatsop State Forest. These receipts are distributed to the Road Administration and Road Maintenance & Construction organizations. Road District No. 1 is simply an accounting entity with no personnel or assets other than the funds it holds pending distribution.

Budget Change 2012-2013 VS. 2013-2014							
	Expenditures		Resources		General Fund Subsidy		FTE
Requested	\$149,700	5%	\$149,700	5%	\$0	0%	0.00
Proposed	\$149,700	5%	\$149,700	5%	\$0	0%	0.00
Approved	\$149,700	5%	\$149,700	5%	\$0	0%	0.00
Adopted	\$149,700	5%	149700	5%	\$0	0%	0.00

2013-2014 Special Fund Budget Summary

Fund: Road District #1
Fund ID: 300
Organization: Road District #1
Org ID: 5825

Date: 6/28/2013 1:15 PM

Significant Budget Changes:

Requested Budget:

The road District #1 budgets shows an increase in revenues of \$149,700 due to increased Taxes of \$34,400, and Timber Sales of \$115,300.

The expenses have also increased \$149,700 due to increase in Indirect Cost Allocation of \$3,300 and transfer to General Road of \$146,400.

Proposed Budget:

I recommend this budget be approved as requested.

Approved Budget:

I recommend this budget be adopted as Approved.

Adopted Budget:

2013-2014 Budget Detail

Fund: Road District #1
Fund ID: 300
Organization: Road District #1
Org ID: 5825

Date: 6/28/2013 1:05 PM

	2010-2011	2011-2012	2012-2013	Requested	Proposed	Approved	Adopted
Total Budget:	3,207,100	2,768,900	2,798,600	2,948,300	2,948,300	2,948,300	2,948,300

Departmental Revenue Account Name	Account	2010-2011	2011-2012	2012-2013	Requested	Proposed	Approved	Adopted
Beginning Balance	81-0050	505,012	63,571	0	0	0	0	0
Property Taxes Current Yr	81-0100	1,728,759	1,744,773	1,779,700	1,787,500	1,787,500	1,787,500	1,787,500
Property Taxes Prior Year	81-0101	73,016	70,249	44,500	70,000	70,000	70,000	70,000
GP Reserve Revenue	81-0102			0	0	0	0	0
SIP-06-02 Taxes	81-0150	127,033	126,932	126,900	128,000	128,000	128,000	128,000
Land Sales	81-0191	3,077	64	0	0	0	0	0
Interest On Investments	81-3100	2,072	2,005	3,500	3,500	3,500	3,500	3,500
Timber Sales	81-4100	831,702	812,413	844,000	959,300	959,300	959,300	959,300
Total Revenue		3,270,671	2,820,006	2,798,600	2,948,300	2,948,300	2,948,300	2,948,300

Line Item Budget Detail
For the Fiscal Year 2013-2014
Beginning July 1, 2013

Fund: 300
 Org Number: 5825
 Org Name: Road District #1

Budget 1
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 Date: 6/28/2013 13:05

Account Name	Account	Actual 2010-2011	Actual 2011-2012	Adopted 2012-2013	Requested	Proposed	Approved	Adopted
Materials & Supplies								
Auditing And Accounting	82-2462	1,600	1,700	1,700	1,700	1,700	1,800	1,800
Materials & Supplies		1,600	1,700	1,700	1,700	1,700	1,800	1,800
Special Payments								
Indirect Cost Allocation	82-3210	2,200	2,300	100	3,400	3,400	3,400	3,400
Special Payments		2,200	2,300	100	3,400	3,400	3,400	3,400
Transfers Out								
Transfer To General Road	82-8002	3,203,300	2,764,900	2,796,800	2,943,200	2,943,200	2,943,100	2,943,100
Transfers Out		3,203,300	2,764,900	2,796,800	2,943,200	2,943,200	2,943,100	2,943,100
Total for All Categories		3,207,100	2,768,900	2,798,600	2,948,300	2,948,300	2,948,300	2,948,300

