



Work session

## Board Meeting Minutes

February 7<sup>th</sup> 2023 5:30 P.M

### Call to Order

### Roll Call

Kallie Linder, Chair  
Brittany Israel, Vice Chair  
Mallory Litchiser  
Matt Bellingham  
Sarah Finn  
Courtney Bangs, Commission Vice Chair-Fair board Liaison  
Kyle Sharpsteen, Fairgrounds Manger

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Linder discusses beginning work session prior to each meeting, Begins with introductions with commissioners and manager.

### Strategic Planning

Discuss existing 2009 strategic plan, acknowledge that it needs to be updated. Would like to redo the vision for the fairground as a whole. Items need updated, identify more projects and expand use as community meeting place. Discuss legislative bills in session, bills regarding funding for fairgrounds and creating of a strategic plan and inventory of projects for all fairgrounds. Discuss how our strategic plan is over 10 years old, not many of the projects were completed, a new plan should include projects that are actually achievable. Important to have short term and long-term goals. Discussed other bill, not related to fairgrounds specifically, but from an emergency management perspective, investing in fairgrounds to be better ready in an emergency response aspect.

Discuss how a strategic plan would be conducted, A rfp would typically be issued and a firm would work to identify stakeholders for people to contribute to the plan. Review of who worked on the old plan. Commissioner Bangs, commented on the counties strategic planning and inquire about any cooperation with the team working on that. Manager will talk with County Management about the process.

Discussion about the vision of the property to become more than a fairgrounds but more of a community center. Discussion about how people like to a place to come. Talk about using the strategic plan as a map to improve use, generate revenue to cover costs and increase tourism.

Future meeting will dig into it future, this was a kick off, as we know more about the funding options for a full update, we can work as a group to tabletop this section by section so we have something to work off in the mean time and have a good starting point for the update.

#### CIP

277,777 dollars from Biz Oregon- money will be coming, current money shows paving, solar panels and electric vehicle chargers. Board wasn't supportive of those projects, the group had consensus that the roof should be the property, if we want to work on solar- green projects there are other sources. I have meeting with business Oregon to get up to speed on the full scope of the grant project. Matt mentioned previous conversations about expanding exiting facilities, but acknowledged that a project needs done now connected to the grant money.

Kallie commented on importance of having work sessions to discuss these projects and make them happen. Wants to explore other funding options in lieu of bonds, getting the county to help acquire loans or grants to do improvements.

Manager will continue to evaluate the site, and review records to identify other projects and needs.

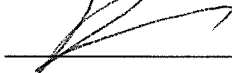
#### Budget

Budget is due before the next meeting. Fair manager will be putting the budget together with the best information available in the little time since starting, but this first-year budget will be put together before the next meeting using past proactive and status quo. The board expressed desire to discuss the budget. Very little work has been done on the budget yet, discussion continues about the budget.

Commissioner Bangs provided some details on the Habitat Conservation Plan (HCP) and how it will affect the County and the Fairgrounds budget. The HCP is a 70 plan and could have lasting impacts. Suggests that the fair board provide a joint statement to display the devastation to our community and the fairground. The board will need to move to draft the letter in the regular meeting.

#### Adjournment of meeting -moved into regular meeting.@ 5:30

APPROVED BY

  
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