

Filling out the Neighborhood Activity Log:

Anytime there is a notable activity at the suspected meth house, it can be logged on the included sheet. Use as many sheets as you need to accurately describe what you are observing.

Start with the **date** that the activity occurs on. The **start time** is when the activity is first observed, for example when a vehicle pulls in, when a person walks up, or when the occupant is out having a smoke in the middle of the night.

Describe the **activity**. Documented activity has to be specific and factual. Conclusions cannot be used to establish the probable cause needed to obtain a search warrant.

DO NOT WRITE: "A drug deal occurred on the front porch."

DO WRITE: "The resident (name or description) placed something into the hand of the visitor while standing on the front porch."

In other words, **DOCUMENT EXACTLY WHAT YOU SEE, NOT WHAT YOU THINK IS HAPPENING.**

Then write down what both people did next, such as go inside, leave, etc. Also write down what the visitor did with any object. Also write down other observations, such as the occupant or visitor looked nervous, looked around, etc.

DO NOT WRITE: "Visitors look like drug dealers."

DO WRITE: A description of what the people look like (race, sex, approximate age, appearance, how they were dressed, their behavior, etc.).

Provide **vehicle descriptions**, such as color, make, model, number of doors, damage or alterations. If you are able, also record vehicle **license plate numbers**.

Note the **number of people** involved in an incident or activity and **describe each person**. Include clothing descriptions; they often wear the same clothes for days at a time and may match other criminal activity reports.

Note the time: the activity **ends**, the person leaves, the loud music stops, or the lights that have been on all night finally go out. Then in the **other** box, add anything else relevant to the incident, such as the name of other witnesses to the incident.

Then **initial** the log sheet at the end of the incident so that law enforcement has an accurate record of who was witness to what activities. Try to keep the log sheets numbered and **sign and date** the bottom of each when it is full as you would any witness statement. Remember to just **record what you actually observe, not what you think** is going on, otherwise the statement is not useful to law e