

**CLATSOP COUNTY**

**CANDIDATE'S STATEMENT FOR COUNTY VOTERS' PAMPHLET**

Please type or legibly print in black ink.

Election Date _____	<input type="checkbox"/> Original Statement <input type="checkbox"/> Amended Statement
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Name of Candidate (as it will appear on ballot)	Party affiliation or non-partisan office	E-mail
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Telephone (home)	Telephone (work)	Fax Number
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Filing for the Office of (include District, Position or Zone Number, if applicable)

This information furnished by (Name of candidate or committee as it should appear in voters' pamphlet)

**Attached is the statement for the candidate listed above. I also have included the:**

- Required information (see page 3)
  - Occupation (whether paid or unpaid), or the word "None"
  - Occupational Background
  - Education Background, or the word "None"
  - Prior Governmental Experience
- Optional Information (see page 4)
- Statement(s) of Endorsement, if applicable (number filed: \_\_\_\_\_)
- Photograph

**NOTE: Language which violates any provision of ORS 251.415 will be excluded from the voters' pamphlet.**

**By signing this document, I hereby state:**

- That all information provided by me on this form (Candidate's Statement for County Voters' Pamphlet) including my occupation, educational and occupational background and prior governmental experience, is true to the best of my knowledge;
- I am the author of this statement (ORS 251.415); and
- The photograph I have provided, if any, is less than four (4) years old.

\_\_\_\_\_  
Signature of Candidate or agent on behalf of Candidate

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Phone Number of Agent (if applicable)

**WARNING:** Supplying false information on this form may result in conviction of a felony with a fine of up to \$100,000 and/or imprisonment for up to five years. (ORS 260.715)

**FOR OFFICE USE ONLY**

Staff Initials _____	<b>Photograph:</b> <input type="checkbox"/> One <input type="checkbox"/> Not Submitted <input type="checkbox"/> Name of Candidate on back of photo	<b>Statement of Endorsement:</b> <input type="checkbox"/> Yes (number) _____ <input type="checkbox"/> No
Cash or Check Number _____		Candidate ID Number _____
Receipt Number _____		
Word / Number Count Total _____		

**NAME OF CANDIDATE:**

**REQUIRED INFORMATION**

(Maximum **325** words/numbers for Required and Optional Information excluding headings already printed.)  
NOTE: This information is a matter of public record and may be published or reproduced.

**Occupation** (Present Employment – Paid or Unpaid)

**Occupational Background** (Previous Employment – Paid or Unpaid)

**Educational Background (schools attended – use attachment if needed)**

Complete name of school – <u>no acronyms</u>	Last grade level completed	Diploma/Degree/Certificate (AA, BA, BS, MA, PhD, etc.)	Course of study (optional)

**Prior Governmental Experience** (Elected or Appointed)

**NAME OF CANDIDATE:**

**OPTIONAL INFORMATION**

(Maximum **325** words/numbers for Required and Optional Information excluding headings already printed.)  
Note: This information is a matter of public record and may be published or reproduced.

**REQUIRED AND OPTIONAL INFORMATION WORD/NUMBER COUNT TOTAL (325 word/number limit)** \_\_\_\_\_

# INSTRUCTIONS FOR SUBMITTING CANDIDATE'S STATEMENT

## GENERAL INFORMATION

1. The completed Candidate's Statement for Clatsop County Voters' Pamphlet; photograph; appropriate filing fee; and Statement(s) of Endorsement, if applicable, must be received by the Elections Office, 820 Exchange St., Suite 220, Astoria, OR 97013, no later than 5:00 p.m. on the filing deadline day for submitting candidate's statement. **Postmarks do not count.** Any forms received after 5:00 p.m. on the filing deadline day will be rejected.
2. A candidate may submit an amended statement or different photograph until 5:00 p.m. on the filing deadline day. If you choose to submit an amended statement, you must submit a completed candidate's statement form with the box "Amended Statement" marked.
3. The Candidate's Statement shall be typewritten, computer generated, or printed legibly on standard 8½ x 11" white paper.
4. The signature of the candidate or an authorized agent on behalf of the candidate must be on the Candidate's Statement form.
5. At the time of filing, each candidate, for nomination or election to the following offices shall pay the following fee for space in the county voters' pamphlet:
  - a. An office to which a salary or other compensation beyond expenses is included \$100.00
  - b. An office to which a salary or other compensation beyond expenses is **not** included \$25.00
6. If the candidate is running for nomination or election to a **city or county office at the primary or general election**, they shall pay the following fee for space in the voters' pamphlet, based on active electors in the electoral district:
  - a. Districts with fewer than 1,000 voters within the county \$25.00
  - b. Districts with 1,000-9,999 voters within the county \$50.00
  - c. District with 10,000-49,999 voters within the county \$100.00
7. A refund may be requested by the person who paid the filing fee no later than the last day for filing the Candidate's Statement. When a refund is made, the statement will not be printed in the Voters' Pamphlet.
8. The Candidate's Statement **will not** be returned for proofreading after it has been filed. Check your spelling and grammar carefully before submitting. Statements will be printed "as is", with no errors being corrected by the staff at Clatsop County Elections.
9. Voters' Pamphlets are prepared county by county. If your name will appear on the ballot in more than one county, and you wish to have your Candidate's Statement in more than one county Voters' Pamphlet, you must contact each county for information.

## REQUIRED AND OPTIONAL INFORMATION

1. Use words and numbers only; bullets and bold are acceptable; charts or graphics may not be used.
2. The combined total word/number count for "Required and Optional Information: must not exceed 325 words/numbers, excluding the eight words in the headings of "Required Information". The entire statement (including the photograph) must fit within 30 square inches of space (one column). **If a statement exceeds the word/number count or depth, the Elections Division shall edit the statement to ensure compliance.**
3. "Required Information" can include both paid and unpaid experience. **You do NOT need to include in your information the words "paid" or "not paid".**
4. Do not use acronyms, other than those commonly understood (such as, USA, FBI, CBS, GED, CIA), in the "Required Information" portion of the statement.
5. In the "Required Information", use semi-colons to separate items such as jobs, organizations, dates, etc.
6. The word "None" must be used in any section of the "Required Information" if the candidate does not have any relevant information for that section. The word "None" shall count as part of the word/number count.
7. No italics may be used except when identifying publications. If italic text is used improperly, it will be changed to plain text.
8. The County Clerk shall reject any statement, which contains any obscene, profane or defamatory language; incites or advocates hatred, abuse or violence toward any person or group; or contains any language, which may not legally be circulated through the mail. The County Clerk will notify the candidate of the rejection, if possible, and the candidate may revise the statement only to the extent necessary to bring it into compliance with ORS 251.415.

9. Quotes from published sources may be used. A quotation must have been disseminated to the public prior to its inclusion in the statement and must be identified in the statement by its source and date (such as the name of the newspaper in which it appeared) and date of dissemination/publication. The source and date of publication information will be included in your overall word/number count. Examples for identifying the source of a quote are:
  - David Jones, *The Oregonian*, 5/22/03
  - Bob Dole, *Time Magazine*, 7/7/02
  - John F. Kennedy, *Profiles in Courage*, 1960
10. An endorsement by an individual or an organization may be included if the Statement of Endorsement form is attached. If a Statement of Endorsement is required but not received, the endorsement will be removed from the statement. (See Statement of Endorsement form for instructions.)

## PHOTOGRAPH

1. A photograph is optional. You may submit a 5" x 7" black and white or color photo. The photo will be scanned and reduced to 3" x 2". Quality of reproduction may be affected if the photograph submitted does not meet the requirements.
2. The photograph must be less than four years old from the date of submission.
3. The photograph must show only the face and shoulders of the candidate; no hands, and nothing below the shoulders.
4. The background of the photograph must be plain (untextured, light gray background is recommended). Materials such as paneling, wallpaper, windows, textured walls, flags and plants will be cropped or airbrushed and the cost of altering the photograph will be billed to the candidate.
5. In the photograph, a candidate may **not** wear a judicial robe, uniform, hat, lapel pin or other clothing or jewelry, which may be construed as showing membership in any organization. Photographs that do not meet the requirements will be cropped or airbrushed and the cost of altering will be billed to the candidate.
6. The candidate's name should be written on the back of the photograph in the upper left corner.

**If you have any questions, call Clatsop County Elections at 503-325-8511, or stop by at 820 Exchange St., Suite 220, Astoria.**

**Clatsop County Clerk & Elections  
820 Exchange St., Suite 220  
Astoria, OR 97103  
(503) 325-8511  
Fax (503) 325-9307**