

Chairperson Cary Johnson called the May 12, 2009, Clatsop County Planning Commission meeting to order at 10:00 a.m. Planning Commissioners (PC) present: Mike Autio, Christine Bridgens, Cary T. Johnson, and Marcia Harper-Vellutini. Excused: Brian Pogue and Clarke W. Powers.

Staff present: Will Caplinger, Transportation and Development Services Manager; Mike Weston, Planner; and Patricia Getchell, casual Planning Technician and Professional Registered Parliamentarian, Transportation and Development Services.

### **Business from the Public**

No one asked to speak.

### **Minutes**

**PC Bridgens moved and PC Autio seconded approve the (April 14, 2009) minutes as presented. Motion approved unanimously.**

### **Public Hearing**

#### **Request by Mark Barnes on Behalf of James Smejkel for Zone Change on 17.57 Acres East of Arcadia Wayside, Continued from February 10, 2009**

Referring to a letter from Mark Barnes on behalf of his client James Smejkel, Planner Mike Weston reported Mr. Smejkel has withdrawn his application and there is nothing further to do except close the public hearing. From here forward, he explained, anything to do with the property would be a new application, regardless of ownership.

Chairperson Johnson closed the public hearing.

### **Other Business**

#### **Parliamentary Procedures Workshop**

Will Caplinger, Transportation and Development Services Manager, introduced Patricia Getchell, a Professional Registered Parliamentarian and former Clatsop County Planning Technician, who retired from the county's Land Use Planning Division. Ms. Getchell presented a workshop on Robert's Rules of Order and parliamentary procedures.

Ms. Getchell distributed several handouts, including "Simplified Guide to Motions" and "Parliamentary Motions – Quick Reference."

Ms. Getchell reviewed basic elements of parliamentary procedures, including when and how to make and amend motions, and defined commonly used terms; she led planning commissioners through several exercises and answered questions. She offered her services for future workshops and for answering questions that might arise later.

1 **Code Revision**

2 In response a questions from Chairperson Johnson, Mr. Caplinger provided a brief update on  
3 the project to revise the county’s land use code, explaining he is “cleaning up” the ordinance at  
4 this time. He thought the language clean up might take up to three months and should be  
5 completed before the actual revision, which might take as long as a year. He commented some  
6 of the definitions and processes currently in place have a very chilling effect on development.  
7 Public input would come in the revision stage, he added, saying he hoped to have a preliminary  
8 revision in June and suggesting a work/study meeting with the planning commission.  
9

10 PC Autio commented he would like a redline version of the draft when it is available.

11  
12 Mr. Caplinger noted it would be he, not county counsel, who would be working on the project, a  
13 change of tack from the previous year. He saw potential to go to a “form-based” code, which he  
14 said is considered more “user-friendly,” both for the public and for planning staff. He described  
15 how a form-based code might work.

16  
17 Chairperson Johnson asked for a list of sticking points in the current code and said the project  
18 appeared to be starting well. The group discussed non-conforming uses in general terms, and  
19 Mr. Weston provided some examples of how the code could be unfair to owners of properties  
20 developed prior to implementation of the county’s land use code.

21  
22 **Adjournment**

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24 Chairperson Johnson adjourned the meeting at 11:55 a.m.

25  
26 Respectfully submitted,

27  
28 **SIGNED ORIGINAL ON FILE**

29  
30 Cary T. Johnson  
31 Chairperson, Planning Commission  
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